

Agenda

for the Meeting of Ombersley and Doverdale Parish Council
to be held at Sytchampton Village Hall on Tuesday, 14th May 2019
at 7.30 p.m.

1. **Chairman's Announcements**
2. **Apologies for Absence** – to receive apologies and approve reasons for absence.
3. **Election of Chairman**
4. **Appointment of Vice Chairman**
5. **Declarations of Personal and Prejudicial Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
(Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.)
 - c. To declare any other Disclosable Interests in items on the agenda and their nature.
 - d. Dispensations: To receive reports from the Clerk of any Dispensations granted and requests from Members for grant of a dispensation.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

PUBLIC QUESTION TIME at 7.30 p.m. - Maximum 5 minutes per person and 15 minutes in total. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration (at the discretion of the Chairman). Members of the public may attend but not take part in the Parish Council meeting.

6. **To approve the Minutes** from the meeting on 20th March 2018 – To follow.
7. **Appointments to Committees and positions**
 - (a) To appoint members to serve on the Finance Committee – Membership currently comprises Chairman and Vice Chairman - ex officio (plus Cllrs Arnold, Best, Cody and Mrs Serrell)
 - (b) To appoint Councillors to respond to Planning Applications under the current Delegated Authority procedure – currently Cllrs F Cody, Mrs S Collier, Mrs J Goodman, Mrs B Serrell, J Ringe.
 - (c) To appoint representatives to the following positions:
 - (i) Parish Council representative on the Ombersley Memorial Hall Management Committee (currently Cllr D Ingram)
 - (ii) Parish Council representative on the Sytchampton Village Hall Management Committee (currently Cllr F Cody)
 - (iii) Path Wardens (currently Cllr P Reynolds co-ordinator plus Path Wardens)
 - (iv) Tree Wardens (currently A J Silvester)
 - (v) Any Other Appointments
8. **Planning Matters**
 - (a) To consider any planning applications referred to the Council for comment .
 - (b) Responses to Planning Applications – Listed at Appendix 1.
 - (c) Details of decision Notices received from Wychavon District Council – Listed at Appendix 1.
 - (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

9. Financial Matters

- (a) Parish Council Year End Accounts 2018/19 – to report on the arrangements for approving the Parish Council's Accounts for the year ending 31st March 2019.
- (b) To receive reports of income received, cheques paid since the last meeting and consider payments to be made – Appendix 1.
- (c) To determine any other financial matters requiring urgent attention.

10. Neighbourhood Development Plan – To update on the Parish Council on progress and next steps.

11. Councillors' Reports - To receive any issues from Parish Councillors
(Any Items raised for decision will appear on the agenda for the next meeting.)

12. Meeting Date: The next meeting of the Parish Council will held on Tuesday 18th June 2019 in The Narthex, St Andrew's Church, Ombersley commencing at 7.30pm.

Appendix 1.

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received since Last PC Meeting

Ombersley Cons Tst	Donation to Ombersley Guides and Brownies	£582.98
M Best	Third Party Donations	£2,944.21
The Ratcliff Foundation	Donation – OPAG	£1,000.00
P Reynolds	Loan to OPAG	£800.00
Wychavon DC	S.106 Proceeds	£52.80
Wychavon DC	Precept and Grant (payment 1 of 2)	£20,376.00
		£25,755.99

b. Cheques paid since the last PC meeting

PPL PRS (MB)	PRS Licence – SVH (Replacement Chq)	£117.60	2138
HF Contracts	OMH Refurbishment (Inv 27935)	£6,048.00	2139
M Best	Various Re-imbursements (as per schedule)	£5,217.28	2140
Sytchampton Village Hall	Hall Hire 2018-19	£246.00	2141
Coomber Electronics	Equipment – SVH	£101.99	2142
Groundworks UK	Repayment of unused Locality Grant	£438.18	2143
Playdale Playgrounds	Deposit (OPAG) play Area Eqpt	£2,939.40	2144
J Jordan	Clerk's Salary – March 2019	£455.00	SO
David Miles	Lengthsman, Gardening and VAS – March 2019	£582.75	2145
Communicorp	Clerks' and Councils' Direct – Annual subsn	£12.00	2146
Active Garden Ltd	* Play Area Eqpt Deposit (Payment 1 of 2)	£3,535.40	2147
Top Cut Mowing Srvs Ltd	Grounds Maintenance – Doverdale Ch (Mar 19)	£192.00	2148
Playsafety Ltd	Annual ROSPA Play Area Inspection	£94.80	2149
Active Garden Ltd	**Play Area Eqpt Deposit (Payment 1 of 2)	£831.20	2150
Active Garden Ltd	* Play Area Eqpt – Balance	£7,070.80	2151
DJN Planning td	Neighbourhood Plan	£1,260.00	2152
Active Garden Ltd	** Play Area Eqpt – Balance	£1,662.40	2153
J Jordan	Clerk's Salary – April 2019	£455.00	SO
Universal Displays Ltd	TOAD Banner	£83.74	2154
PPL PRS Ltd	PRS Licence – SVH (2019/20)	£120.20	2155
David Miles	Lengthsman, Gardening and VAS – April 2019	£582.75	2156
		£32,046.49	

c. Invoices Received for Payment (to date)

		£0.00

Appendix 2.

Responses to Planning Applications on behalf of the Parish Council

- (i) 19/00532/FUL & 19/00533/LB – Ombersley Conservation Trust, Church Lane, Ombersley, WR9 0ER – Proposed conversion of redundant building into two dwellings.
- (ii) 19/00638/HP & 19/00714/LB – Corner Cottage, Lineholt Lane, Uphampton, Ombersley, WR9 0JP – Proposed single storey extension to rear of existing dwelling linking existing outbuilding along with internal alterations. Also replacement of existing asbestos roof tiles to main house. Variation of Condition 2 of planning approval 18/02496/HP to amend the scheme.
- (iii) 19/00428/FUL – Tall Trees, Lyth Farm, Lyth Lane, Lineholt, Ombersley, WR9 0LG – Change of use of land to extend domestic curtilage, construction of barn and annexe, together with greenhouse (Amendments to plans)
- (iv) 19/00235/FUL – Pleasure View, Dough Bank, Ombersley, WR9 0HN – Change of use of land to use as a caravan site for one gypsy family, including laying of hardstanding, erection of amenity building and improvement of access.
- (v) 19/00762/CLE – Clacks Farm, Clacks Farm Lane, Boreley, Ombersley, WR9 0HX – Certificate of lawful use (existing) for use of the land as domestic garden
- (vi) 19/00819/FUL – Acton Fields, Acton Lane, Ombersley, DY13 9TE – Application for the retrospective change of use of land for the siting of two log cabins (to replace a timber clad office building lost to fire) for use as office accommodation.
- (vii) 19/00890/HP – 2, White Cottage, Haye Lane, Ombersley, WR9 0EJ – Two storey side extension
- (viii) 19/00787/FUL – Montrose, Dough Bank, Ombersley, WR9 0HN – Erection of single storey detached garage and ancillary dependant relative accommodation for existing dwelling – Removal of Condition 4 of W/05/02226/PN to allow the garage to be used as additional garage.
- (ix) 19/00735/HP – 1 Dales Cottages, Bozzards Bank, Lineholt, Ombersley, WR9 0LF – Two storey side extension and porch to front
- (x) 19/00494/AGR – Clacks Farm, Clacks Farm Lane, Boreley, Ombersley, WR9 0HX – Application for prior notification for general storage building
- (xi) 19/00943/CU – Knott Field Nurseries, Holt Fleet Road, Ombersley, WR9 0HG – Retrospective application for the change of use for sales area for Garden Buildings and Sheds
- (xii) 19/00351/FUL – Malvern View, Lineholt, Ombersley, WR9 0LF – Formation of stables, a private manege, field shelters and a replacement workshop/store
- (xiii) 19/00935/CU - Knott Field Nurseries, Holt Fleet Road, Ombersley, WR9 0HG – Retrospective application for change of use to include Restaurant, Café and Farm Shop use.

Details of decision Notices received from Wychavon District Council

- (i) 18/02318/LB – Sinton Farm, Sinton Lane, Ombersley, WR9 0EU – Internal and external alterations to include repointing brickwork, new porch, French doors and skylights (**APPROVED**)

- (ii) 19/00163/HP – Doverdale Manor Farm, New Road, Doverdale, WR9 0PF – Two storey extension to existing house **(APPROVED)**
- (iii) 19/00285/HP – 1, Severn View, Holt Fleet Road, Ombersley, WR9 0HJ – Two storey side and single storey rear extensions. New dropped kerb and associated parking to front. **(APPROVED)**
- (iv) 19/00274/FUL – Sunnysdene, Crossway Green, Ombersley, DY13 9SW Retrospective application for single storey side extension to the existing staff accommodation, including office, staff room and changing room facilities. **(APPROVED)**
- (v) 19/00428/FUL – Tall Trees, Lyth Farm, Lyth Lane, Lineholt, Ombersley, WR9 0LG – Change of use of land to extend domestic curtilage, construction of barn and annexe, together with greenhouse (as amended) **(APPROVED)**
- (vi) 19/00332/HP & 19/00333/LB – The Fruitlands, Lineholt Lane, Uphampton, WR9 0JP – Extension of residential property **(WITHDRAWN BY APPLICANT)**