

MINUTES OF A MEETING OF
OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 15th MARCH 2016 AT 7.30 P.M.
AT OMBERSLEY MEMORIAL HALL

Present: Cllrs: D Ingram (Chairman), W T Arnold, M Best, F Cody, Mrs S Collier, Mrs J Goodman, Mrs J Mitchell, P Reynolds, R Reynolds, Mrs B Serrell, C Welch (11)

34/16 Chairman's Announcements

As previously reported, Mrs Susan Collier had been co-opted to the Parish Council. The necessary forms and declarations had been completed and signed and on behalf of the Council, the Chairman welcomed Cllr Mrs Collier to her first meeting.

35/16 Apologies for Absence

Apologies for absence were received from Cllr Mrs Barningham and Cllr C MacKenzie- Rowan. Apologies had also been received from County Councillor M H Broomfield and District Councillor P Tomlinson.

36/16 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold - Member of Ombersley Memorial Hall Management Committee
Cllr M Best - Member of Sytchampton Village Hall Management Committee.
Cllr F Cody - Member of Sytchampton Village Hall Management Committee.
Cllr C Welch – Member of Ombersley Memorial Hall Management Committee.

Public Question Time

There were no members of the public present at the meeting.

37/16 Confirmation of Minutes

The Minutes of the meeting held on 16th February 2016 had been previously circulated. Councillors agreed that the minutes were an accurate record of the meeting. The Chairman signed the minutes.

38/16 Planning Matters

(a) Comments on Planning Applications

- (i) W/16/00510/CU : The Paddocks, Comhampton Lane, Dunhampton, Ombersley
Change of use of land as a gypsy and traveller caravan site consisting of 3 no. mobile homes and 3 no. touring caravans and associated development; the erection of a small conservatory on one of the existing lawful mobile homes (part retrospective).

The Parish Council objected to this application. It wished to base its objections on the reasons for opposing the previous application at this location. It asked the Clerk to draft a response on its behalf. A copy of the draft response would be shared with Councillors prior to submission.

The Clerk also reported receipt of a number of further applications for comment as follows:-

- (ii) GPGD/16/00640/GPQD: Lineholt House Farm, Boreley Lane, Lineholt, Ombersley, WR9 0LF
Notification for prior approval for a proposed change of use of agricultural building to a dwelling house (class C3) and for associated operational development.

- (iii) W/16/00551/PP: Nicol House, Chapel Lane, Ombersley, Droitwich Spa, WR9 0DT
Proposed single storey extension to side and rear of existing dwelling.
- (iv) W/16/00610/PP: Lyth Farm, Lyth Lane, Lineholt, Ombersley, Droitwich Spa
Proposed erection of a garage/workshop with playroom above.
- (v) W/16/00088/PP: Pear Tree House, Droitwich Road, Ombersley, Droitwich Spa, WR9 0DR
Proposed two storey extension to front elevation.

Councillors agreed that copies of the applications be circulated and dealt with under the delegated authority procedure.

(b) Responses to Planning Applications

The Clerk reported that he had responded to the following Planning Applications on the Parish Council's behalf.

- (i) W/16/00043/PP & W/16/00044/LB: The Fruitlands, Lineholt Lane, Uphampton, Ombersley, Droitwich Spa, WR9 0JP.
Extension of residential property with internal modernisation to existing listed building.
- (ii) W/16/00517/CU: Land off, Mount Pleasant Lane, Crossway Green.
Change of use of land for the temporary stationing of a mobile home to accommodate an essential rural worker.
- (iii) W/16/00114/RM: Bristol House, Main Road, Ombersley, Droitwich Spa, WR9 0DS
Submission of reserved matters (appearance, landscaping, layout and scale) pursuant to planning permission W/15/01000/OU.
- (iv) W/16/00425/LB : Hadley Mill, Mill Lane, Hadley, Droitwich Spa, WR9 0AU
Internal alterations to form bedroom and en-suite.
- (v) W/16/00353/PN: Fruiterers Arms, Uphampton Lane, Ombersley, Droitwich Spa, WR9 0JW
Extra car parking to Fruiterer's Arms and proposed new 2 car garage.
- (vi) W/16/00274/CU: Land at, Brimary House, Lineholt Lane, Ombersley, WR9
Change of use of agricultural land and siting of three shipping containers used in association with butchery business (Sui Generis Use) retrospective.
- (vii) W/16/00273/CU: Land at, Brimary House, Lineholt Lane, Ombersley, WR9
Retrospective application for a change of use to allow fishing from an irrigation pool and for the erection of small shower block to be used in conjunction with a caravan and camp site.
- (viii) W/15/03245/PN: Bennetts Farm, Boreley Lane, Ombersley, WR9 0HS
Extension to a building.
- (ix) W/15/03145/CU: Owl Hill Farm, Comhampton Lane, Dunhampton, Stourport-on-Severn, DY13 9ST
Conversion (and change of use) of Dutch barn to dwelling including extension of existing lean-to, alteration of existing side wing. Formation of new vehicular access.
Re-submission of W/13/01600/CU
- (x) W/16/0072/PN: Mutton Hall Park, Boreley Lane, Ombersley, WR9 0HT
Siting of five additional caravans
- (xi) W/16/00171/PN: Hawford Bridge Fishery, Ombersley Road, Hawford
Fisherman Shelter
- (xii) W/15/03150/PP: 3, Hutbridge Cottages, Main Road, Ombersley, Droitwich Spa, WR9 0EL
Single and two storey extensions to existing Cottage
- (xiii) W/16/00226/PN: Land off, Mount Pleasant Lane, Crossway Green
Retrospective application for the erection of an extension to agricultural building to provide farm shop (amended scheme to planning approval W/15/00612/PN – revisions to east elevation to permit the inclusion of 8 small windows as opposed to 2 large windows).

- (c) Details of decision Notices received from Wychavon District Council
- (i) W/15/02981/CU: Daneswood Dressage, Land off Boreley Lane
Change of use of agricultural land to equestrian use with new vehicular access, stabling, manege, parking area and installation of foul sewage treatment plant. Variation of condition 4 of planning permission W/12/01741/ CU to allow illumination of manege for 3 evenings per week between the hours of 5pm-7pm for the months of October-March inclusive. Location: Land off, Boreley Lane, Ombersley
- (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.
- (i) Woodland View Fisheries.

Councillors took the opportunity to review the latest position regarding the developments at Woodland View Fisheries.

There were two aspects to the Council's concerns. Firstly there was the openness and transparency of the planning process and secondly there were environmental and visual intrusion concerns following the commencement of the works on site.

The Parish Council had written to the Managing Director at Wychavon District Council setting out its concerns. The Council's letter had been treated as a complaint and was currently being investigated. A response was awaited and would be circulated as soon as this was received.

Alongside this, development on the site had started and there were local concerns about the environmental impact of this and the visual intrusion now being suffered by neighbouring residents. These concerns had been forwarded to the District Council but, as yet, no action had been taken.

The Parish Council agreed that it should await a formal response to its complaint before determining its response. It did, however, conclude that it would wish to invite the District Council's Managing Director to a future meeting to highlight its general concerns about this and other planning applications.

(ii) Brimary House

Cllr Mrs Goodman reported that she had been contacted by a local resident who was opposed to the current planning applications at Brimary House. The resident had undertaken a significant amount of technical research and a copy of his letter of objection had been circulated to the Clerk.

The Parish Council had already responded to the applications and had expressed its own concerns. Although the time limit for responses by the Parish Council had expired, there was still an opportunity for public comment. It was therefore agreed that Cllr Mrs Goodman should encourage the resident to submit his comments directly to the District Council.

39/16 County Councillor's Report

The County Councillor had forwarded his apologies and no report had been submitted

40/16 District Councillor's Report

The District Councillor had also sent his apologies. A copy of his report had been circulated to Councillors.

A large number of points in Cllr Tomlinson's report had been dealt with under the consideration of planning matters earlier in the agenda.

There were no other points which Councillors wished to raise.

41/16 Police Report

A copy of the latest Police Report had been circulated.

The Clerk had previously asked that future reports also gave an update on previously reported crimes. This had been agreed when Supt Purcell visited the Council. The Clerk would again seek updates as part of future reports.

42/16 Clerk's Report and Progress Report

(a) Update on Grant Funding – Ombersley Memorial Hall

The Clerk reported that he had been informed by the Chairman of the Hall Committee of the appointment of an architect for the proposed work on the hall.

The projects being considered were extensive and would need more funds than those that the Parish Council was currently holding on their behalf plus their own reserves. The Hall Committee would be investigating grant opportunities to top up the funds.

When the full proposal was completed together with 2 quotations the Hall Committee would like to take the opportunity to discuss these with the Parish Council.

The Clerk would circulate a copy of the detailed proposals so that Councillors could consider the approach being suggested.

(b) Commemorative Medal for Schools and Councils.

The Clerk had received details of a commemorative medal which had been commissioned to celebrate the Queen's 90th birthday.

Some councils were considering purchasing a medal for every school child in their parish (at a reduced cost) and the Parish Council had been invited to consider whether it would also like to do so. The Parish Council agreed not to take up the offer.

(c) Ombersley Play Area - Damage to Equipment

The Clerk reported that he had been informed by the Lengthsman of damage to a piece of play equipment. One of the 'springers' had been removed, leaving only the base. This could be deemed to be a trip hazard. The Clerk was asked to arrange for the Lengthsman to ensure that the area remained safe and that any hazards were removed.

(d) Ombersley Guides and Brownies – Maintenance of Boundary Hedge.

The Clerk had received correspondence from the Chairperson of the Ombersley Guides and Brownies seeking to establish responsibility for maintenance of the boundary hedge behind the Guide. Previously maintenance of the hedge had been undertaken by the Hall Committee but although they maintained the remainder of the boundary hedge they had informed the Guides that this was now their responsibility.

The Parish Council suggested that it may be worth approaching the adjoining landowner as the hedge may actually be their responsibility. The Clerk would discuss this further with the Guide's Chairperson.

(e) Lengthsman Contract

The Clerk reported that he had informed the Lengthsman of the Parish Council's wish to extend his contract until 31st March 2020. Annual reviews would be put in place so that any adjustments to the contract could be mutually agreed.

The Lengthsman was happy to accept such an extension. The Clerk would formally confirm this in writing

43/16 Arrangements for Annual Parish Meeting – 19th April 2016

The Annual Parish Meeting would be held on Tuesday 19th April 2016 at Sytchampton Village Hall (7.30pm).

As with previous years, the Parish Council agreed that the agenda for the meeting should include:-

- Minutes from the Last Meeting and matters arising from the minutes.
- Chairman's Report.
- Planning Committee Report.
- Financial Reports.
- Reports from Grant Receiving Organisations.
- Report from Path Wardens.
- Report from Tree Wardens.
- Lengthsman's Report.
- Police Report.
- District Councillor's Report.
- County Councillor's Report.
- Any Other Business.

The Clerk would ensure that notice of the meeting would be placed on the website and noticeboards in accordance with the prescribed timescales.

44/16 Parish Council Meeting Dates 2016-17

Proposed meeting dates for Parish Council meetings for 2016-17 had been circulated. Councillors agreed with the dates and arrangements as circulated.

A copy of the agreed meeting dates and venues are attached as Appendix 1 to these minutes.

45/16 Highways Matters

(a) Reports of Highways Matters

The following matters were raised:-

(i) Temporary Road Closure – Chatley Lane

The Clerk reminded the Parish Council of the impending temporary road closure order on Chatley Lane.

(ii) Street Trading Licencing Applications – Laybys on A449 Claines and A38 Salwarpe

The Clerk reported that he had received a consultation on applications for Street Trading Licence Applications relating to laybys on A449 (Northbound) at Claines and A38 at Salwarpe.

He had responded to both consultations on the basis that both applications were not within the Parish and as a consequence the Parish Council had no comment to make.

(iii) Haye Lane – Drainage and Potholes

Despite logging this request a number of times, the flooding in Haye Lane was still an issue. The Clerk would report the matter again.

(iv) Northampton Lane

Cllr Cody reported on discussions with County Highways regarding the impact of badger on Northampton Lane. Ecological surveys were being carried out and the road would be closed until such time as remedial action could be carried out on the Highway.

(v) Haye Lane/Hadley Heath Litter Pick

Cllr R Reynolds reported that he was arranging a litter pick in Haye Lane. Cllr P Reynolds also expressed an interest in assisting and incorporating the Hadley Heath Area.

The Clerk would contact Wychavon DC to seek to obtain litter pick kits. Cllr P Reynolds would also contact the Countryside Access Team to obtain the necessary equipment.

46/16 EnviRecover CLG Future Meeting Dates and Representation

The Clerk had forwarded dates of future meetings to Councillors.

The impact of the development on the parish had, to date, been minimal. However, there was merit in keeping a watching brief on developments. The Clerk would, subject to availability, continue to attend future meetings and report any matters of significance to the Parish Council.

47/16 Finance and Authorisation of Accounts

(a) Payments requests

Cllr Best reported that the installation of solar panels at Sytchampton Village Hall had been completed. Approval of the final payment had been included in the list of invoices received and requiring payment. Annual subscriptions for Clerk's and Councils Direct and the National Association of Local Councils had also been received.

(b) Reports of Income Received, Cheques Paid and payments to be made.

The Clerk reported that:-

Income totalling £575.00 had been received.
Cheques totalling £3,590.86 had been paid since the last meeting.
Cheques totalling £5,207.47 needed to be paid.

It was moved by Cllr Mrs Serrell and seconded by Cllr Cody that the transactions listed in the agenda papers and included as Appendix 2 to these Minutes be approved. All Councillors agreed.

(c) Any Other Financial Matters Requiring Approval

There were no other financial matters requiring approval.

48/16 Councillors' Reports

Cllr P Reynolds referred to the damaged sign at the entrance to Millhampton Wood. He also referred to the ongoing maintenance in the woodlands.

The Woodland Trust was responsible for the management of the woodland. Cllr P Reynolds agreed to make enquiries to establish what arrangements for the future maintenance and management could be put in place.

Cllr Mrs Serrell asked whether the Parish Council wished to consider organising consider an annual meal. Councillors were happy to do so and Cllr Mrs Serrell undertook to make the arrangements.

49/16 Correspondence

A schedule of correspondence was received by the Parish Council.

50/16 Next Meeting

The next meeting would be the Annual Parish meeting which would be held on Tuesday 19th April 2016 at Sytchampton Village Hall commencing at 7.30pm.

There being no other business, the meeting closed at 9.10pm.

..... CHAIRMAN.

Ombersley and Doverdale Parish Council

Meetings Schedule 2016-17

Date	Venue	Time
2016		
Tuesday 19th April 2016	ANNUAL PARISH MEETING Sytchampton Village Hall	7.30pm
Tuesday 17 th May 2016	Ombersley Memorial Hall	7.30pm
Tuesday 21 st June 2016	Sytchampton Village Hall	7.30pm
Tuesday 19 th July 2016	Ombersley Memorial Hall	7.30pm
Tuesday 20 th September 2016	Sytchampton Village Hall	7.30pm
Tuesday 18 th October 2016	Ombersley Memorial Hall	7.30pm
Tuesday 15 th November 2016	Sytchampton Village Hall	7.30pm
2017		
Tuesday 17 th January 2017	Sytchampton Village Hall	7.30pm
Tuesday 21 st February 2017	Ombersley Memorial Hall	7.30pm
Tuesday 21 st March 2017	Sytchampton Village Hall	7.30pm
Tuesday 18 th April 2017	ANNUAL PARISH MEETING Ombersley Memorial Hall	7.30pm

Extra-Ordinary Meetings (for Planning matters only) and other Committee Meetings will be arranged as necessary

In special circumstances it may be necessary to alter dates and venues

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

Worcestershire County Council	£500.00	Lengthsman – December 2015/January 2016
E J Gummary	£75.00	Donation SVH – not yet at Bank
	£575.00	

b. Cheques paid since the last meeting

Ombersley Memorial Hall	Hall Hire – February/March 2016	£52.00	01880
David Miles	Lengthsman, Gardening, VAS – January 2016	£582.75	01881
Smith of Derby	St Andrew's Church Clock – Annual Service	£240.00	01882
Glassier Windows	SVH Storeroom Door – Deposit	£750.00	01883
Autoguard Alarms	Annual Alarm Service – SVH	£150.00	01884
A Callow Tree Surgeon	Tree Surgery Work – St Mary's Church	£696.00	01885
J Jordan	Clerk's Salary – February 2016	£366.66	SO
David Miles Gardening Services	Lengthsman, Gardening, VAS – February 2016	£582.75	01886
TAP Heating and Plumbing	Plumbing Repair Work SVH – Outstanding Inv	£170.40	01887
Total Expenditure		£3,590.86	

c. Invoices Received for Payment (to date)

Light Power Group	SVH Solar Panels	£5181.00
Old School House Garage	Church Mower Account – November 2015	£14.47
Clerk's and Councils Direct	Annual Subscription	£12.00
NALC	LCR Annual Subscription	£17.00
J Jordan	Clerk's Exps – Mar 16	£35.00
Total Invoices Payable		£5,207.47

Bank balances as at 15th March 2016

Current Account - £29,574.21

Reserve Account – £3,109.61