

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 16th OCTOBER 2018 AT 7.30PM.
IN THE NARTHEX, ST ANDREW'S CHURCH, OMBERSLEY

Present: Cllrs Mrs J Goodman (Chairman), W T Arnold, M Best, F Cody, Mrs S Collier, C McKenzie-Rowan, P Reynolds, J Ringe, Mrs B Serrell and C Welch (10).

Cllr Peter Tomlinson (County and District Councillor) also attended.

Public Question Time

No members of the public were present.

107/18 Chairman's Announcements.

The Chairman again took the opportunity to pay tribute to the ongoing commitment and dedication shown by the many volunteers involved in the Neighbourhood Plan.

108/18 Apologies for Absence

Apologies for absence were received from Cllrs Mrs H Barningham, D Ingram and R Reynolds.

109/18 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee and Ombersley Memorial Hall Trustee.

Cllr M Best – Member of the Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

110/18 Minutes of the Meeting held on 18th September 2018

Copies of the minutes of the meeting held on 18th September 2018 had been previously circulated to Councillors. It was moved by Cllr Arnold and seconded by Cllr Cody that the minutes were an accurate record of the meeting. All Councillors agreed and the Chairman signed the minutes.

111/18 Planning Matters

(a) Planning Applications for consideration

The Clerk to the Council reported that a number of planning applications were currently being considered by Councillors prior to responses being made under the delegated authority procedure.

(b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk to the Council reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 1 to these minutes.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. These were included in Appendix 1 to these minutes.

- (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

No matters were raised.

112/18 County and District Councillor Reports.

Cllr Tomlinson presented his reports. He made reference to the recent Planning Appeal Decision in respect of Plot 1, The Paddocks, Comhampton. A further Planning Appeal had been lodged in respect of Plot 2.

He also reported that a decision in respect of the appeals at Dough Bank were due to be announced soon.

Other matters covered were the Doctors Surgery and the County Council Budget shortfall.

(At this point 8.20pm Cllr Tomlinson left the meeting).

113/18 Neighbourhood Development Plan

The Council received an update from Cllr Mrs Collier.

The Household Questionnaire had been distributed and was due to be returned by 31st October 2018. It was hoped that a 50% response rate would be achieved. 30% of the Business Questionnaires had been returned.

The application for additional technical support had been approved. This would be used to assist with the provision of a Design Statement.

A discussion was on-going about how to publicise the results early next year. Arrangements would continue to be discussed and announced in due course.

The procurement of the Community Website was also ongoing. This would be funded from the National Lottery Big Lottery Fund grant which had been awarded for this purpose and arrangements were being made to ensure that the criteria set were complied with.

Volunteers had agreed that the website should use the banner 'All about Ombersley' and would feature sections covering Work, Live and Play. A logo was also being developed. The overarching principle would be to keep the format as simple as possible.

In conclusion, Cllr Mrs Collier echoed the Chairman's earlier remarks thanking the volunteers and all those involved in the development of the Plan.

114/18 Village Enhancements

The Chairman updated the Council on developments.

The Ombersley Conservation Trust was supportive of proposals being developed to enhance the village. They had, however, requested a comprehensive list of proposals. Work was ongoing to produce such a list.

A series of designs had been produced in respect of the roundabout. The principle being applied to all proposals was to acknowledge the past but look to the future. Work would continue and regular updates would be provided.

Proposals were also being developed for the maintenance and improvement of the Weighbridge Hut to ensure that it remained a focal point in the centre of the village. The scheme would also incorporate the works required to provide an electricity supply for future Christmas Trees. It was confirmed that a previous proposal to house the ceramic poppies in the Weighbridge Hut would not be pursued.

Cllr P Reynolds updated the Parish Council on the enhancement of the Play Area. Sufficient funding had been raised and Phase 1 (£12,000) had now been implemented. Phase 2 would cost around £14,000 and aimed to increase the floor area as well as providing wheelchair access. It was hoped that sufficient funding would be raised to enable this phase to proceed in March/April 2019. Phase 3 aimed to erect a small fence to enclose the area. In total the complete project was likely to cost £30,000.

The Clerk to the Council confirmed that the new play equipment was covered under the Council's insurance arrangement. Also the Clerk queried whether a further ROSPA Inspection should be arranged at this point. In response, Cllr Reynolds reported that some of the issues raised as part of the last ROSPA report had been addressed as part of the installation of the new equipment. The Parish Council therefore agreed that it would be appropriate to undertake a further review once Phase 2 had been completed. This would co-incide with the next annual review.

115/18 Remembrance Day – Road Closures and Other Arrangements

Arrangements for this year's Remembrance Day Parade were in place. Arrangements for the march would be the same as previous years and the road through the village would be the subject of the usual closure.

Services would again be held at St Andrew's, Ombersley and St Mary's, Doverdale. Following the St Andrew's service a lunch would be held at Sytchampton Village Hall. Tickets were to be £10 and bookable in advance.

116/18 Christmas Tree on Weighbridge Gardens

Cllr Welch reported on arrangements which were being developed. A Nordman Fir tree was being purchased and would be planted in the Weighbridge Gardens. Electricity would be supplied from the Weighbridge.

It was reported that a time capsule would be buried in the Weighbridge Hut. In response to an enquiry, John Silvester had provided some information on the ownership of the Weighbridge Hut. Cllr Cody considered such information should be available to and retained by the Parish Council as part of its archives. Arrangements should be made for any information held by third parties to be catalogued and stored securely. Cllrs Cody, Mrs Serrell and Welch expressed their interest in working on such a project.

At Cllr Cody's request the Parish Council agreed that an item be placed on the agenda for the next meeting to enable this matter to be discussed in greater detail.

117/18 Financial Matters

(a) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk to the Council reported that income totalling £20,375.05 had been received. Cheques totalling £8,805.05 had been paid since the last meeting. An invoice (£115.65) reimbursing Cllr P Reynolds for expenditure on the Play Area was approved.

It was moved by Cllr Cody and seconded by Cllr Ringe that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(b) Any other financial matters requiring determination.

(i) Neighbourhood Watch Signs

The Council approved the purchase of 12 Neighbourhood Watch signs at a cost of £60.00.

(ii) Ombersley Memorial Hall

A further update was provided on the latest position regarding the payments to be made by the Parish Council and the timing of those payments.

(iii) Precept and Grant Advice

The Clerk to the Council reported that guidance on the Parish Precept and Council Tax arrangements for 2019-20 had been received from Wychavon District Council. A Finance Committee meeting would be held in late December 2018 / early January 2019 to consider the advice and to develop a budget for consideration by the Parish Council.

118/18 Police Report

No Police Report had been received. The Clerk to the Council would circulate the report on receipt.

119/18 Highways

Cllr Arnold reported that the drains in Boreley Lane needed attention. The Clerk to the Council had discussed this with the Parish Lengthsman who had confirmed that many of the drains would need clearing/jetting by Highways.

120/18 Councillor's Reports

Cllr Ringe had previously reported on the nuisance caused by bonfires in the vicinity of Apple Tree Walk. A number of complaints had been raised. Cllr Ringe circulated a list of bonfire occurrences. The Parish Council discussed referring the complaint to Worcestershire Regulatory Services. However, before it went down this route it felt that an informal approach should be made to the resident highlighting those concerns which were being received.

Cllr Welch confirmed the arrangements being made for the WWI Remembering the Home Front event. This would be held on 17th November 2018. As part of this a photograph would be taken from the St Andrew's Church Tower featuring residents creating the number 100.

121/18 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

122/18 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 20th November 2018 at Sytchampton Village Hall.

The meeting ended at 8.50pm

..... CHAIRMAN.

Appendix 1.

Responses to Planning Applications on behalf of the Parish Council

- (i) 18/01828/RM – Cross Cottage, Holt Fleet Lane, Holt Fleet – Reserved Matters Application following Outline Permission 17/00674/OUT for matters relating to the scale, layout, external appearance and landscaping for two live work units. Variation of condition 6 of 17/02023/RM to vary the list of approved drawings
- (ii) 18/01845/AGR – The Grange, Cow Lane, Sytchampton, Ombersley – Application for prior approval of agricultural or forestry development excavation/waste material for construction of above ground reservoir for irrigation purposes
- (iii) 18/01829/FUL – Cross Cottage, Holt Fleet Lane, Holt Fleet – proposed construction of 2 replacement dwellings at the site of Rose and Croft Cottages and creation of new vehicular access – variation of condition 9 (drawing numbers) of permission 16/02559/PN to make amendments to approved scheme.
- (iv) 18/01921/AGR – Eden Farm, The Old Orchard, Lineholt Lane, Ombersley, WR9 0JX – Application for prior notification of agricultural development – proposed agricultural building
- (v) 18/01862/HP – Baytree Cottage, Comhampton Lane, Dunhampton, DY13 9ST – Single storey rear extension to form conservatory. Two storey front extension.
- (vi) 18/01970/HP – Damson Cottage, Main Road, Ombersley, WR9 0JG – Ground floor extensions, first floor extension and detached carport extension.

Details of decision Notices received from Wychavon District Council

- (i) 18/00923/FUL – Land to the South of Haye Lane, Haye Lane, Ombersley, - Engineering operation to construct new surface water drainage infrastructure and to connect to the existing drainage network. **APPROVED.**
- (ii) 18/01399/LB – Youngs Farm, Hadley Lane, Hadley, WR9 0AU – Replacement of existing windows – listed building consent. **APPROVED**
- (iii) 18/00742/LB – The Malt House, Church Lane, Ombersley, WR9 0ER – External alterations to include replacement windows, repointing and front porch. Internal alterations and repairs.
- (iv) 18/01762/HP – Mousebank, Haye Lane, Ombersley, WR9 0EJ – Single Storey extension to garage. **APPROVED.**
- (v) 18/01845/AGR – The Grange, Cow Lane, Sytchampton, Ombersley – Application for prior approval of agricultural or forestry development excavation/waste material for construction of above ground reservoir for irrigation purposes. **APPROVED.**
- (vi) 18/01718/FUL – Ombersley Memorial Hall, Sandys Road, Ombersley WR9 0DY – Single Storey extension and internal alterations. **APPROVED.**
- (vii) 18/00795/RM – Land Off, Main Road, Ombersley - Application for approval of reserved matters (appearance and landscaping) reserved following grant of outline planning permission 17/02225/OU for the construction of 30 dwellings together with associated access, car parking and landscaping approved under 15/00766/OU without compliance with condition 14 (drawing numbers) to amend access, layout and scale. **APPROVED.**

Appendix 2.

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

D Sievewright	Income – OPAG	£100.00
D Sievewright	Income – OPAG	£500.00
St Andrew's Church	Donation – OPAG	£471.73
David Woods	Donation – St Andrew's Church Bell Ropes	£539.32
D Sievewright	Income – OPAG	£150.00
Mrs L Robinson	Donation – Ombersley Hand Chimes	£490.00
Wychavon DC	Precept and Grant – 2 nd Instalment	£16,374.00
Margaret Westwood Memorial Charity	Donation OPAG	£1,000.00
Sytchampton First School	Contribution to SVH re Car parking	£750.00
		£20,375.05

b. Cheques paid since the last meeting

Bells of Whitechapel	Malmark Hand Chimes	£588.00	2097
DJN Planning	Neighbourhood Plan – Drafting Response	£240.00	2098
Glassier Windows	SVH Fire Door Replacement (Deposit)	£850.00	2099
Active Garden	Play Area Equipment – Balancing payment	£4,753.47	2100
PKF Littlejohn	PC External Audit 2017/18	£360.00	2101
J Jordan	Clerk's Salary – September 2018	£455.00	SO
Joseph Woods	Toilet Repair – SVH	£41.40	2102
Top Cut Mowing Srvs	Mowing St Mary's – September 2018	£192.00	2103
Old School House Garage	Mower Fuel – July, Aug and Sept 2018	£95.00	2014
Malcolm Brown	St Andrew's Bell Ropes	£647.43	2105
David Miles	Lengthsman, Gardening, VAS – Sept 18	£582.75	2106
		£8,805.05	

c. Invoices Received for Payment (to date)

		£0.00