

# Agenda

for the Meeting of Ombersley and Doverdale Parish Council  
to be in The Narthex, St Andrew's Church, Ombersley on Tuesday, 16<sup>th</sup> October 2018  
at 7.30 p.m.

**1. Chairman's Announcements**

**2. Apologies for Absence** – to receive apologies and approve reasons for absence.

**3. Declarations of Personal and Prejudicial Interest**

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.  
**(Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.)**
- c. To declare any other Disclosable Interests in items on the agenda and their nature.
- d. Dispensations: To receive reports from the Clerk of any Dispensations granted and requests from Members for grant of a dispensation.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**PUBLIC QUESTION TIME** at 7.30 p.m. - Maximum 5 minutes per person and 15 minutes in total. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration (at the discretion of the Chairman). Members of the public may attend but not take part in the Parish Council meeting.

**4. To approve the Minutes** of the meeting on 18<sup>th</sup> September 2018.

**5. Planning Matters**

To:-

- (a) note the responses to planning applications, decision notices and Appeal Notifications received as listed as Appendix 1.
- (b) Raise any other urgent planning matters which warrant attention.

**6. County and District Councillors Report** – To receive the County and District Councillor's report.

**7. Neighbourhood Development Plan** – To update on the Parish Council on progress with the Development of a Neighbourhood Plan

**8. Village Enhancements** – To :-

- (a) report on any progress with previously agreed Village Enhancement Initiatives.
- (b) approving a scheme of enhancement for the Weighbridge Hut
- (c) report on insurance arrangements for the new play area equipment

**9. Remembrance Day – Road Closures and Other Arrangements** – To confirm the arrangements which have been put in place.

**10. Christmas Tree on the Weighbridge Gardens** - To report on progress on arrangements for this year's Christmas Tree

**11. Finance and Authorisation of Accounts**

- (a) To report on the timetable of improvements for Ombersley Memorial Hall and to agree to the timescale for the release of funds held by the Parish Council. To also confirm any matters relating to the reclaim of VAT on the Parish Council contribution.
- (b) To receive reports of income received, cheques paid since the last meeting and consider payments to be made – Appendix 2.

(c) To determine any other financial matters requiring urgent attention.

12. **Police Report** - To receive the Police Report and determine whether any further action is required.
13. **Highways** – To receive reports of highways matters from Councillors, Parish Path Wardens and the Clerk and to decide on appropriate action by the Council.
14. **Councillors' Reports** - To receive any issues from Parish Councillors  
(Any Items raised for decision will appear on the agenda for the next meeting.)
15. **Correspondence**  
  
To receive the correspondence received and to determine whether any action is required.
16. **Date of Next Meeting:** The next meeting of the Parish Council will held on Tuesday 20<sup>th</sup> November 2018 at Sytchampton Village Hall commencing at 7.30pm.

## Appendix 1.

### Responses to Planning Applications on behalf of the Parish Council

- (i) 18/01828/RM – Cross Cottage, Holt Fleet Lane, Holt Fleet – Reserved Matters Application following Outline Permission 17/00674/OUT for matters relating to the scale, layout, external appearance and landscaping for two live work units. Variation of condition 6 of 17/02023/RM to vary the list of approved drawings
- (ii) 18/01845/AGR – The Grange, Cow Lane, Sytchampton, Ombersley – Application for prior approval of agricultural or forestry development excavation/waste material for construction of above ground reservoir for irrigation purposes
- (iii) 18/01829/FUL – Cross Cottage, Holt Fleet Lane, Holt Fleet – proposed construction of 2 replacement dwellings at the site of Rose and Croft Cottages and creation of new vehicular access – variation of condition 9 (drawing numbers) of permission 16/02559/PN to make amendments to approved scheme.
- (iv) 18/01921/AGR – Eden Farm, The Old Orchard, Lineholt Lane, Ombersley, WR9 0JX – Application for prior notification of agricultural development – proposed agricultural building
- (v) 18/01862/HP – Baytree Cottage, Comhampton Lane, Dunhampton, DY13 9ST – Single storey rear extension to form conservatory. Two storey front extension.
- (vi) 18/01970/HP – Damson Cottage, Main Road, Ombersley, WR9 0JG – Ground floor extensions, first floor extension and detached carport extension.

### Details of decision Notices received from Wychavon District Council

- (i) 18/00923/FUL – Land to the South of Haye Lane, Haye Lane, Ombersley, - Engineering operation to construct new surface water drainage infrastructure and to connect to the existing drainage network. **APPROVED.**
- (ii) 18/01399/LB – Youngs Farm, Hadley Lane, Hadley, WR9 0AU – Replacement of existing windows – listed building consent. **APPROVED**
- (iii) 18/00742/LB – The Malt House, Church Lane, Ombersley, WR9 0ER – External alterations to include replacement windows, repointing and front porch. Internal alterations and repairs.
- (iv) 18/01762/HP – Mousebank, Haye Lane, Ombersley, WR9 0EJ – Single Storey extension to garage. **APPROVED.**
- (v) 18/01845/AGR – The Grange, Cow Lane, Sytchampton, Ombersley – Application for prior approval of agricultural or forestry development excavation/waste material for construction of above ground reservoir for irrigation purposes. **APPROVED.**
- (vi) 18/01718/FUL – Ombersley Memorial Hall, Sandys Road, Ombersley WR9 0DY – Single Storey extension and internal alterations. **APPROVED.**
- (vii) 18/00795/RM – Land Off, Main Road, Ombersley - Application for approval of reserved matters (appearance and landscaping) reserved following grant of outline planning permission 17/02225/OU for the construction of 30 dwellings together with associated access, car parking and landscaping approved under 15/00766/OU without compliance with condition 14 (drawing numbers) to amend access, layout and scale. **APPROVED.**

## Appendix 2.

### FINANCE and AUTHORISATION OF ACCOUNTS

#### a. Income Received:

D Sievewright	Income – OPAG	£100.00
D Sievewright	Income – OPAG	£500.00
St Andrew's Church	Donation – OPAG	£471.73
David Woods	Donation – St Andrew's Church Bell Ropes	£539.32
D Sievewright	Income – OPAG	£150.00
Mrs L Robinson	Donation – Ombersley Hand Chimes	£490.00
Wychavon DC	Precept and Grant – 2 <sup>nd</sup> Instalment	£16,374.00
Margaret Westwood Memorial Charity	Donation OPAG	£1,000.00
Sytchampton First School	Contribution to SVH re Car parking	£750.00
		<b>£20,375.05</b>

#### b. Cheques paid since the last meeting

Bells of Whitechapel	Malmark Hand Chimes	£588.00	2097
DJN Planning	Neighbourhood Plan – Drafting Response	£240.00	2098
Glassier Windows	SVH Fire Door Replacement (Deposit)	£850.00	2099
Active Garden	Play Area Equipment – Balancing payment	£4,753.47	2100
PKF Littlejohn	PC External Audit 2017/18	£360.00	2101
J Jordan	Clerk's Salary – September 2018	£455.00	SO
Joseph Woods	Toilet Repair – SVH	£41.40	2102
Top Cut Mowing Srvs	Mowing St Mary's – September 2018	£192.00	2103
Old School House Garage	Mower Fuel – July, Aug and Sept 2018	£95.00	2014
Malcolm Brown	St Andrew's Bell Ropes	£647.43	2105
David Miles	Lengthsman, Gardening, VAS – Sept 18	£582.75	2106
		<b>£8,805.05</b>	

#### c. Invoices Received for Payment (to date)

		<b>£0.00</b>