

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 17th JULY 2018 AT 7.30PM.
IN THE NARTHEX, ST ANDREW'S CHURCH, OMBERSLEY

Present: Cllrs Mrs J Goodman (Chairman), W T Arnold, M Best, F Cody, D Ingram, C McKenzie-Rowan, P Reynolds, J Ringe and Mrs B Serrell (9)

In Attendance: Cllr P Tomlinson (County and District Councillor)

Public Question Time

No members of the public were present.

78/18 Chairman's Announcements

The Chairman wished to place on record her thanks for all those who helped out at the recent Village fete. This year saw a record attendance with over 9,000 people attending.

The Chairman also reported on a meeting she had attended at Wychavon District Council. The meeting looked at the revised New Homes Bonus arrangements. It also looked at the ways in which the District Council could further assist parishes. Not surprisingly, concerns about the planning system were a recurring theme.

79/18 Apologies for Absence

Apologies for absence were received from Cllrs Mrs H Barningham, Mrs S Collier, R Reynolds and C Welch.

80/18 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee and Ombersley Memorial Hall Trustee.

Cllr M Best – Member of the Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

Cllr D Ingram - Parish Council representative on Ombersley Memorial Hall Management Committee

81/18 Minutes of the Meeting held on 19th June 2018

Copies of the minutes of the meeting held on 19th June 2018 had been previously circulated to Councillors. It was moved by Cllr Ingram and seconded by Cllr Ringe that the minutes were an accurate record of the meeting.

All Councillors agreed and the Chairman signed the minutes.

82/18 Planning Matters

(a) Planning Applications for consideration

The Clerk to the Council reported that a number of planning applications were currently being considered by Councillors prior to responses being made under the delegated authority procedure.

(b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk to the Council reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 1 to these minutes.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy was included in Appendix 1 to these minutes.

(d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

Cllr P Reynolds again raised the issue of the proposed development of a large solar farm on land in the Westwood Park/Hadley area. He would forward the correspondence he had on the matter to the Clerk to the Council and Cllr Peter Tomlinson so that further enquiries could be made.

83/18 County and District Councillor Reports.

Copies of Cllr Tomlinson's County and District Reports had been previously circulated to Councillors.

As part of his County Councillor Report, Cllr Tomlinson highlighted the work being done via the County Council's Health Overview and Scrutiny Panel to respond to and plan for future winter pressures on health services in the county.

In his District Councillor report he referred to the SWDP Call for Sites and referred to the land at Acton which had been put forward.

Cllr Ingram enquired whether there had been any progress on the enforcement issues at Knottsfeld Nurseries. Cllr Peter Tomlinson would raise this at a forthcoming meeting of the District Council's Planning Enforcement Meeting. He asked that Cllr Ingram and Cllr Mrs Serrell forward any specific issues to him so that he may seek to address these.

(At this point, 8.00pm Cllr Tomlinson left the meeting)

84/18 Neighbourhood Development Plan

The Council received an update from the Chairman.

The timing of Wychavon District Council's recent Call for Sites had caused a little confusion. The Parish council had intended to conduct its own call for sites but there was currently little merit in the Parish Council duplicating this work.

It was important that an effective analysis of sites was conducted and that there was a local input into these evaluations. It had therefore been agreed with the District Council that once the first trawl for sites had been completed the results would be shared with the Parish Council. DJN Planning would then help to determine which, if any, of these sites would be deliverable.

The Chairman, Cllr Mrs Collier and the Clerk to the Council had met with representatives of the Ombersley Conservation Trust and Savills (their land agents). They would be bringing forward a number of sites as part of the Call for Sites.

In conclusion, the Chairman reported that further regular updates would be presented to Councillors.

85/18 Village enhancements

Further to the discussion at the last meeting, the Chairman informed the Councillors that the Ombersley Conservation Trust had re-iterated their support for a number of village enhancement schemes.

To move things forward the Parish Council would need to develop specific schemes (including costings) for discussion with the Trust. Based on previous discussions she was confident that the Trust would be supportive of plans to enhance the parish.

86/18 New Homes Bonus

Cllr M Best reported on the outcomes from the meeting with Wychavon District Council. Cllr Cody and the Clerk to the Council had also attended this meeting.

New Homes Bonus money totalling around £30,000 was likely to be available for the Parish Council to draw down. However, new, stricter, criteria were now to be applied and any schemes brought forward for consideration would need to provide a legacy and be specifically linked to addressing issues highlighted in the Parish profile. A specific consultation exercise would also need to be undertaken to identify suitable schemes.

The District Council was keen to support the Council and would be happy to provide guidance where this was needed.

Cllr Best had sought further clarity on the extent of funds potentially available. Once this was known, consideration would need to be given to putting a process in place to consult upon and develop suitable schemes.

87/18 Financial Matters

(a) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk to the Council reported that income totalling £666.50 had been received. Cheques totalling £1,662.79 had been paid since the last meeting. Invoices totalling £511.91 needed to be paid.

It was moved by Cllr Best and seconded by Cllr Mrs Serrell that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(b) Development of a Protocol Re: Expenditure from Funds held on behalf of other organisations

Following the last Finance Committee meeting Cllr Best had developed a protocol relating to the use of Parish Council grant funding for utilities and service contracts.

He took the opportunity to outline the detail of the basis of the protocol. All Councillors confirmed that they were happy with the basis of the arrangements to be put in place and asked the Clerk to the Council to include this protocol into the Council's existing Financial Regulations.

(c) Any other financial matters requiring determination.

(i) Ombersley Play Area

Cllr P Reynolds provided a funding update in respect of the Play Area. In addition to the £6,000 donation from the Ombersley Conservation Trust a further donation of £5,000 had been secured from Fortis Living. Once these funds had been received, the Group would have sufficient funding for Phase 1 of the suggested improvements to the Play Area.

Due diligence had previously been carried out by the Group. They were therefore confident that value for money was being achieved. Further, they had received the consent of the Memorial Hall Committee had been received. Cllr Reynolds would forward a copy of the consent so that this may be placed on the appropriate file.

The Parish Council confirmed that once all funding had been received into the Parish Council's Bank Account it was happy for the Clerk to the Council to place the order and settle the payments. Further, once the equipment had been installed, the Clerk to the Council would arrange for the new equipment to be added to the Council's Insurance schedule.

(ii) Authority to settle invoices

Given the length of time until the next Parish Council meeting, the Council agreed that the Clerk to the Council be authorised to settle any invoices received during this time. The Clerk to the Council confirmed that the Chairman of the Council and Chairman of the Finance Committee would be notified of any payments which needed to be made.

88/18 Police Report

A copy of the latest police report covering the period 1st June – 11th July 2018 had been circulated to councillors.

No further comments were received.

89/18 Highways

Nothing to report

90/18 Councillor's Reports

Cllr Mrs Goodman asked for an update on the Ceramic poppies. Cllr Best reported that arrangements to conclude the list of donors was progressing and would be completed shortly.

Cllr Best informed the Council that as this year was the 100th anniversary of WWI discussions were taking place about whether the procession should start from the Memorial Hall. This was likely to be problematic as additional road closures would need to be put in place to allow the procession to cross the A4103 at the roundabout.

Further discussion would be needed and Councillors asked that this matter be placed on the agenda for the September meeting so that arrangements for this year could be confirmed.

Cllr Best also referred to the refurbishment of the telephone box which he and Cllr Ringe were working on. He was hopeful that progress would be made during August.

Cllrs R Reynolds and C Welch were currently arranging for the channelling to enable an electricity supply to be provided for the Christmas tree to be completed.

Cllr Cody asked that thought be given to whether a water supply (possibly via a water butt) could be put in place to allow the plants in the Weighbridge Garden to be watered. This would avoid the need to transport water containers to the site and hopefully make arrangements easier.

91/18 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

92/18 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 18th September 2018 at Sytchampton Village Hall at 7.30pm.

The meeting ended at 9.00pm

..... CHAIRMAN.

Appendix 1.

Responses to Planning Applications on behalf of the Parish Council

- (i) 18/01125/FUL – Ombersley and Doverdale Tennis Club, Droitwich Road, Ombersley WR9 0DR – Proposed rebuilding of fire damaged tennis pavilion with new structure.
- (ii) 18/01137/HP – 2 Acton Court, The Wain House, Acton Lane, Ombersley DY13 9TF – Erect post and rail fence and two field gates to edge of Eastern, Northern and Western boundaries of garden
- (iii) 18/01096/HP – Alleys, Boreley Lane, Lineholt, Ombersley WR9 0HU – Single Storey side extension
- (iv) 18/01207/HP – The Grange, Chatley Lane, Ombersley, WR3 7SG – Proposed single storey extension
- (v) 18/01251/FUL – Chatley House, Ombersley Road, Hawford, Worcester, WR3 7SE – Change of use from a fisherman's shelter to tractor and implement shed
- (vi) 18/01287/FUL – Thistledome, Boreley Lane, Lineholt, Ombersley, WR9 0HZ – Demolition of glasshouse and change of use of land for siting of log cabin for residential use
- (vii) 18/00494/HP – Apple Tree Cottage, Main Road, Ombersley, WR9 0DP – Two single storey extensions
- (viii) 18/01303/AGR - Thistledome, Boreley Lane, Lineholt, Ombersley, WR9 0HZ – Application for prior notification of agricultural development – erection of agricultural building to be used as a sheep shelter

Details of decision Notices received from Wychavon District Council

- (i) 18/00913/HP – Blacksmith's Cottage, Chatley Lane, Chatley, WR9 0AP – Erection of a single storey rear extension with internal remedial works **(APPROVED)**
- (ii) 18/00666/CU – Owl Hill Farm, Comhampton Lane, Dunhampton, Ombersley DY13 9ST – Conversion (and change of use) of Dutch barn to dwelling including the extension of existing lean-to, alteration and extension of existing side wing and formation of new vehicular access – as approved under planning permission ref.no. 15/03145/CU but without compliance with condition 10 (to amend list of approved drawings) **(APPROVED)**
- (iii) 18/00606/FUL – Ombersley Endowed First School, Droitwich Road, Ombersley, WR9 0DR – New car park, vehicular access, additional tennis courts and change of use of existing agricultural land **(APPROVED)**
- (iv) Yennings, Lineholt, Ombersley, WR9 0LF – Extension of existing garden store **(APPROVED)**
- (v) 18/00736/FUL – Chatley House, Ombersley Road, Hawford, WR3 7SE – Excavation of two fish breeding pools and extension of landscaped bund. **(APPROVED)**
- (vi) 18/00874/FUL – Church View, Ombersley Road, Hawford, WR3 7BF – Erection of agricultural barn **(APPROVED)**
- (vii) 18/00491/FUL – The Old Orchard Eden Farm, Lineholt Lane, Ombersley, WR9 0JX – Proposed change of use of agricultural land for siting and installation of two cabins for holiday use only, and associated amenity, access and car parking area **(APPROVED)**
- (viii) 18/00876/FUL – Hunt Green Farm, Hunts Green, Ombersley, WR9 0AW – Proposed steel portal framed building and extension, open sided for access for machinery and straw. **(APPROVED)**
- (ix) 18/00432/FUL – Land off, Winnall Lane, Lincomb, Hartlebury – Erection of bespoke polytunnel with 4 no. ltr water containers plus a parking area and track **(APPLICATION WITHDRAWN BY APPLICANT)**

Notice of Appeals lodged with Planning Inspectorate

- (i) 15/02125/CU – Land South of, Ox Orchard, Powers Lane, Ombersley – Material change of use of land to use as a residential caravan site for one gypsy family, including laying of hardstanding, erection of amenity building and improvement of access.

Appeal lodged against discharge of conditions

- (ii) ENF/17/0538 – Pleasure View, Dough Bank, Ombersley, WR9 0HN – Appeal against the issue of an enforcement notice alleging a breach in respect of the erection of a wall along the southern boundary of the land without planning permission

Appendix 2.

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

| | | |
|-------------------|--------------------------------|----------------|
| Omb Drama Society | OPAG Donation | £200.00 |
| Worcs Highways | Lengthsman – April 2018 | £250.00 |
| E J May | Rural Rate Relief Contribution | £216.50 |
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| | | £666.50 |

b. Cheques paid since the last meeting

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|-----------------|--|------------------|------|
| Community First | 3 year Membership | £135.00 | 2072 |
| PPL PRS Ltd | PRS Licence – SVH | £117.50 | 2073 |
| Fasthosts (RM) | ODPC Website Hosting 12M | £87.11 | 2074 |
| Plusnet (MB) | Internet Charges SVH May and June 2018 | £17.93 | 2075 |
| Wychavon DC | Rural Rate Relief – Fruiterers Arms | £217.50 | 2076 |
| J Jordan | Clerk's Salary – June 2018 | £455.00 | SO |
| D Miles | Lengthsman, Gardening, VAS _ June 2018 | £582.75 | 2077 |
| D Miles | Ombersley Roundabout Clearance | £50.00 | |
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| | | £1,662.79 | |

c. Invoices Received for Payment (to date)

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| Top Cut Mowing Serves Ltd | Maintenance – St Mary's Church 07 and 21/6 | £192.00 |
| Old School House Garage | Mower Fuel – Dec 17, Jan and Apr 18 | £35.04 |
| Old School House Garage | Mower Fuel – May 18 | £30.00 |
| Old School House Garage | Mower Fuel – June 18 | £46.00 |
| Plusnet (SVH) | April Line Saver +July Rental | £208.87 |
| | | |
| | | £511.91 |