

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 17th OCTOBER 2017 AT 7.30PM.
AT SYTCHAMPTON VILLAGE HALL

Present: Cllrs Mrs J Goodman (Chairman), W T Arnold, Mrs H Barningham, M Best, F Cody, Mrs S Collier, D Ingram, R Reynolds, Mrs B J Serrell and C J Welch (10)

Public Question Time

Two members of the public were present. One of those present was the applicant in respect of a planning application (No. 17/01946/FUL – 3, Yew Tree House, Acton Cottages, Acton Lane, Ombersley).

As the application was currently being considered under the Council's delegated authority procedure, the applicant was informed that it would be in-appropriate to discuss the detail of the application or to express a view. In response to questions of clarification, the applicant did, however, clarify her intentions with regard to lighting and sound at the proposed facility. She also confirmed that there was no intention to turn the proposed manege from a private facility to a commercial one.

120/17 Chairman's Announcements

None

121/17 Apologies for Absence

Apologies for absence were received from Cllrs C McKenzie-Rowan and P Reynolds. An apology for absence was also received from Cllr Peter Tomlinson – County and District Councillor.

122/17 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee and Ombersley Memorial Hall Trustee.

Cllr M Best – Member of Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

123/17 Minutes of the Meeting held on 19th September 2017

Copies of the minutes of the meeting held on 19th September 2017 had been previously circulated to Councillors.

It was moved by Cllr Ingram and seconded by Cllr Cody that the minutes were an accurate record of the meeting. All Councillors agreed and the Chairman signed the minutes.

124/17 Future PC Agendas – Content and Order of Item.

At the request of the Chairman, the Council considered its current agenda format to ensure that the councillors remained content. Mindful that agendas were usually quite lengthy councillors were also asked to consider whether they felt that enough time was devoted to the significant issues requiring consideration.

On the whole the Parish Council was content with the agenda format, although it did feel that meetings did, on occasions, over-run. The Chairman gave a commitment that she would continue to manage the agenda to ensure that discussions remained pertinent to the matter under consideration and duplication was avoided.

The Parish Council specifically considered whether its current start time of 7.30pm remained appropriate. Some members felt that an earlier start time of 7.00pm would allow meetings to finish at a more reasonable time. There were, however, other councillors who indicated that they may struggle to arrive in time for a 7.00pm start time. After further discussion it was agreed (by 5 votes to 3) that meetings should continue to start at 7.30pm and that, in accordance with current Standing Orders, every effort be made to finish meetings by 9.00pm but that no single meeting should extend beyond two hours.

Finally, specific consideration was also given to the Councillors' Reports item. This item was designed to allow Councillors to raise items for discussion at future meetings only. To ensure that notice was given of all matters for discussion, the Clerk would remind Councillors prior to the publication of agendas so that they may notify him of any requests to include specific matters on the agenda.

125/17 Appointment of Parish Council Representative on Ombersley Memorial Hall Committee.

Following the request made at the last meeting, Cllr Ingram expressed an interest in undertaking the role of Parish Council representative on the Ombersley Memorial Hall. There were no other nominations and on being put to the meeting, Cllr Ingram's appointment was agreed by the Parish Council.

126/17 Co-option to the Parish Council.

The Clerk informed the Parish Council that the deadline for the receipt of completed applications was 5.00pm on Monday 13th November 2017.

Details of any applications received would be brought forward to the November meeting when the Parish Council would be asked to co-opt one applicant to fill the current casual vacancy for the Ombersley Ward.

127/17 Parish Council Neighbourhood Plan

Cllr Mrs Collier updated the Parish Council on developments to date. In doing so, she thanked all who had been involved in the work undertaken to date.

The website had been completed and would be going live shortly. Leaflets and flyers had been produced and these would be delivered once the website had gone live. Copies would be distributed along with the church magazine although there was still a need to ensure those who did not subscribe to the church magazine also received a copy. Councillors who could assist with delivery were asked to speak to Cllr Collier.

The banner publicising the public meeting on 2nd November 2017 had been produced and would be displayed shortly.

Consideration will still be given to the timing of the grant application to Wychavon District Council to offset some of the costs of producing the Plan. The consensus of councillors was that the application should be submitted in mid-2018 by which time there would be more clarity on some of the professional costs.

Finally in terms of the public meeting, councillors would notify Cllr Mrs Collier whether they were planning to attend so that specific tasks could be allocated.

128/17 Planning Matters

(a) Arrangements for dealing with consultations on Planning Applications

At the last meeting, Councillors were asked to consider their preferred approach to dealing with comments on planning applications in the future. Based on the responses received prior to the meeting, options A (establishment of a group of Councillors to review applications) and D (no

change) had both received an equal level of support. Options A and D were therefore discussed in further detail at the meeting.

Following further detailed discussions, it was agreed that a group of interested councillors should be established to deal with responses on the Parish Council's behalf. This group would consist of 5/6 councillors. To ensure that all councillors remained informed, copies of all applications would continue to be circulated to all councillors. Responses from those councillors not serving on the core group would still be welcomed.

In order to implement the Parish Council's preference, the Clerk would seek expressions of interest from councillors and would also make any necessary adjustments to the Council's Standing Orders.

(b) Planning Applications for consideration

There were no planning applications requiring consideration.

(c) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 1.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy was included in Appendix 1 to these minutes.

(d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

As part of his District Councillor Report, Cllr Tomlinson had reported on the latest discussions regarding Dough Bank. A number of councillors expressed their continued concerns about the on-going situation at this location. Development continued and the recently constructed wall appeared to be unsafe. The site was also looking extremely untidy. As part of Cllr Tomlinson's future discussions with District Council officials every opportunity to stop further development at this site should be explored.

129/17 County and District Councillors Reports

A copy of the County Council's Members update had been circulated to the Parish Council. Cllr Tomlinson had also produced a District Councillor's Report which had also been circulated.

The Parish Council was naturally interested in discussions about future VELO events and wished to be kept informed of any developments affecting the parish.

130/17 Police Report

A copy of the latest police report had been circulated and was noted.

Cllr Mrs Goodman took the opportunity to update Councillors on progress being made via the Neighbourhood Watch Group. Uphampton was now a Smartwater area with residents purchasing Smartwater kits. Investigations would now be widened to see whether other areas could be encouraged to follow suit.

131/17 Finance and Authorisation of Accounts

(a) Millennium Orchard

The Parish Council agreed that those trees in the Millennium Orchard and which had since died should be replaced. The indicative cost at this point was around £100.00.

(b) Update on Financial Matters of Relevance

The Clerk updated the Parish Council on the following matters:-

- (i) A proposed meeting with Ombersley Tennis Club
- (ii) Sytchampton Village Hall – work was progressing on the Heating and Lighting repairs. The cost, which was likely to be around £4,500 would be met from the funds held on the Hall's behalf
- (iii) Replacement Perspex in the Bus Shelter on Main Road. – Cllr Mrs Collier had obtained some further quotations which suggested that replacement glazing would be more cost-effective. She would be happy to arrange for the replacement panes to be installed. The Parish Council agreed that replacement glass panels should be procured and installed.

(c) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk informed the Parish Council of further additions to the schedule, copies of which were available. Income totalling £12,580.00 had been received. A further £1,012.90 had been received but was not yet at the bank. Cheques totalling £3,131.82 had been paid since the last meeting. Invoices totalling £5,209.81 needed to be paid

It was moved by Cllr Best and seconded by Cllr Cody that the transactions listed in the schedule and included at Appendix 2 be approved. All Councillors agreed.

(d) Any other financial matters requiring determination.

The Parish Council had previously agreed the level of precept increases in future years. Arrangements would need to be finalised and notification should be provided to residents via the church magazine.

132/17 Highways Reports

Cllr P Reynolds had produced a Pathway Report which the Clerk presented in his absence. Cllr R Reynolds raised the issue of continued flooding in Haye Lane. The Clerk would again raise this with Cllr Tomlinson who was attempting to resolve this matter with Worcestershire Highways. The Clerk would also raise the issue of signage on the junctions onto the A449 at Hadley and Chatley.

133/17 Wychavon District Council – Chairman's Diamond Jubilee Award.

The Parish Council agreed that it did not wish to nominate anyone for these particular awards as it would prefer to recognise those worthy of recognition in other ways.

134/17 Websites – particularly Ombersley.Net

The Parish Council agreed to continue with the Ombersley.Net and Parish Council websites in their current format for now. The need for updated and integrated websites was likely to be raised as part of the communication issues emerging from the Neighbourhood Plan. Arrangements for future website provision would be looked at collectively as part of this.

135/17 Arrangements for Christmas Tree(s) on the Weighbridge

The Parish Council agreed that one reasonable size Christmas tree should be erected on the Weighbridge. Now that an electricity connection existed appropriate lighting could now be provided on the tree and Weighbridge Hut itself.

Cllr Best undertook to visit Acton Turf and Trees and reserve an appropriate tree for the Parish council.

136/17 EnviRecover Open Day

The Parish Council agreed that the Clerk should obtain suitable dates and, at that point, Councillors could decide whether they wished to attend.

137/17 Councillor's Reports

Cllr Welch updated the Parish Council on progress with the World War I history project. He undertook to circulate details of the World War 1 Soup Kitchen event to all councillors.

Cllr Mrs Barningham reported that the Ombersley Play Area Action Group fund raising event had been very successful. Proceeds would be passed to the Parish Council who would retain them on the Group's behalf.

138/17 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

139/17 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 21st November 2017 in The Narthex at St Andrew's Church, Ombersley commencing at 7.30pm.

The meeting ended at 9.05pm

..... CHAIRMAN.

Appendix 1

Responses to Planning Applications on behalf of the Parish Council

- (i) 17/01771/HP – Malvern View, Lineholt, Ombersley, WR9 0LF – 2 storey extension with raised ridge height, internal alterations and LPG tank
- (ii) 17/01841/LB – Leigh house, Main Road, Ombersley, WR9 0EW – Creation of open yard and drive
- (iii) 17/01845/LB – Yew Tree Cottage, Lineholt Lane, Ombersley, WR9 0JX – Erection of detached garage and minor alterations as approved under listed building ref. no. 17/01282/LB but without compliance with condition no. 2 (to amend list of approved drawings)
- (iv) 17/01531/HP – Castle View, Dough Bank, Ombersley, WR9 0HN – Erection of boundary fencing (Retrospective)
- (v) 17/01927/HP – The Barrons, Chatley Lane, Ombersley, WR9 0AP – Implementation of planning approval W/17/00495/HP for renovation and extensions without compliance with condition 1 (drawing numbers) to allow amendments to design.
- (vi) 17/01963?HP – 1, Police House, Droitwich Road, Ombersley, WR9 0DR – First Floor rear extension

Details of decision Notices received from Wychavon District Council

- (i) 17/01357/FUL – The Parsonage, Parsonage Lane, Ombersley, WR9 0HP – Repairs to existing driveway entrances and removal loose gravel and replacing with aged cobbles
- (ii) 17/01418/FUL – Red Roof, Lyth Farm, Lyth Lane, Lineholt, Ombersley, WR9 0LG – Replacement Dwelling

