

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL  
HELD ON TUESDAY, 19<sup>TH</sup> JULY 2016 AT 7.30 P.M.  
AT OMBERSLEY MEMORIAL HALL

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Present: Cllrs: D Ingram (Chairman), W T Arnold, M Best, F Cody, Mrs S Collier, Mrs J Goodman, Mrs J Mitchell, R Reynolds, Mrs B J Serrell and C Welch. (10)

91/16 Chairman's Announcements

The Chairman thanked all those who had attended County Councillor Maurice Broomfield's funeral. He also confirmed that he would be standing as a candidate, in a personal capacity, in the forthcoming by-election on 11<sup>th</sup> August 2016.

The Chairman also reported that he had received a request for a further item to be added to the agenda. This concerned the Parish Council's relationship with the Alzheimer's Society and a request that the Parish Council sign a statement of intent to work towards becoming a Dementia Friendly parish.

The Chairman proposed that this matter be added to the agenda and dealt with under Councillors' Reports (Item 14 on the agenda). All Councillors agreed.

92/16 Apologies for Absence

Apologies for absence were received from Cllrs Mrs H. Barningham, C McKenzie-Rowan and P Reynolds. An apology for absence was also received from Cllr P Tomlinson (District Councillor).

93/16 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee.

Cllr M Best – Member of Sytchampton Village Hall Management Committee.

Cllr F Cody – Member of Sytchampton Village Hall Management Committee.

Cllr Mrs J Mitchell – Secretary of The Fruiterers Arms Mobile Home Park Residents' Association (Min No 96/16 (d)).

Cllr C Welch - Member of Ombersley Memorial Hall Management Committee.

Public Question Time

There were 4 members of the Public present. Two members of the public wished to raise an anti-social behaviour concern relating to the behaviour of a neighbour in a Housing Association property. Their complaint involved inconsiderate parking and general noise nuisance.

They were advised that, in the first instance this matter needed to be raised with the Housing Association and/or District Council. They should try this route and come back to the Parish Council if they still needed assistance. The Parish Council had no powers to deal with any such complaints but they may be able to offer advice on other sources of guidance.

The remaining members of the public had been invited to attend the meeting for the discussion on the Ombersley Play Area. A summary of this discussion is included under Minute No 95/16. below.

94/16 Minutes of the Meeting held on 21st June 2016

The Minutes of the meeting held on 21st June 2016 had been previously circulated. Councillors agreed that the minutes were accurate records of the meetings. The Chairman signed the minutes.

In response to a question from Cllr Mrs Mitchell, the Clerk reported that he would forward the Sandisfield details to the Conservation Trust to see if any interest could be generated from them.

## 95/16 Ombersley Play Area – Discussion with local residents

The Parish Council had, on a number of occasions, been asked to look at the condition of the play equipment on the Play Area. They had again been contacted by Andrea Crowther who had some suggestions for how this could be moved forward. Andrea and Susannah Perkins had been invited by the Parish Council to join the discussions on this matter.

The Parish Council was aware that given the amount of procedural business it needed to consider at its monthly meetings, there was not always sufficient time to consider matters such as this in detail. The Parish Council had, at its meeting in May 2016, agreed to establish a Projects Working Group to develop proposals on a variety of issues. This should be the first matter for consideration by that Group.

It was therefore moved by the Chairman and seconded by the Vice-Chairman that a Projects Working Group be established to consider proposals for improving the Play Area. Although it would have no delegated authority and was not permitted to commit expenditure on the Parish Council's behalf, the Working Group would be able to develop proposals for consideration by the Parish Council.

Membership would include the Chairman and Vice-Chairman of the Council, Cllr Mrs H Barningham and Cllr Mrs B Serrell. Andrea Crowther and Susannah Perkins would also be members of the Group and any other councillor with an interest in this particular matter would be welcome to participate. The first meeting of the Group would be held on Tuesday 16<sup>th</sup> August 2016 at Ombersley Memorial Hall at 7.00pm.

On being put to the meeting, this proposal was agreed. The Clerk would liaise with members of the Working Group regarding the production and circulation of papers for that meeting.

## 96/16 Planning Matters

### (a) Comments on Planning Applications

There were currently no planning applications requiring comment.

### (b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These are listed at Appendix 1.

### (c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy is included in Appendix 1 to these minutes.

### (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

Cllr Arnold referred to the planning application at The Mobile Home, Daneswood Farm, Boreley Lane, Ombersley, WR9 0HU which had been considered by the Parish Council. A comment had now been submitted from the Housing Officer suggesting that an affordable housing contribution would be required to be paid by the applicant. He questioned whether this was correct, particularly as the proposal was effectively for the replacement of an existing mobile home rather than a new development per-se.

Cllr Mrs J Mitchell also updated the Parish Council on discussions concerning the implementation of the planning application at the Fruiterers Arms (W/16/00353/PN).

## 97/16 District Councillor's Report.

Copies of Cllr Tomlinson's District Councillor report had been previously circulated. No further comments were forthcoming and Councillors received the report.

## 98/16 Police Report

A copy of the Police Report was circulated.

The Parish Council had consistently expressed its concerns about the lack of updates in the reports. The Clerk had discussed this with Kevin Purcell and Louise Wall and an assurance had been given that this would be attended to.

The level of crime in the parish still showed no sign of reducing and this remained a matter of concern. This had been discussed in detail when Supt Purcell had attended the Parish Council meeting. Should the Parish Council feel that it was dissatisfied with the responses provided and action being taken, the Parish Council should consider calling Supt Purcell back to a future meeting of the Council.

Cllr Best reported that he had reported a racist incident in the Parish where pupils from Bordesley School (who had been participating in Duke of Edinburgh Award activities) had been the subject of racial abuse. This was being dealt with by the police.

Cllr Best felt that it would be appropriate to send a letter of support to the school from the Parish Council. On being put to the meeting, this was agreed. Cllr Best would forward contact details to the Clerk so that a suitable letter could be sent.

## 99/16 Clerk's Report and Progress Reports

### (a) Neighbourhood Planning – Taking the Matter forward

Arrangements were still being made to meet with Wychavon District Council. Cllrs Mrs Collier and Mrs Mitchell had expressed an interest in being involved in any such meeting.

### (b) Dog Fouling in the Village

The Clerk reported on an email exchange with a local resident concerning dog fouling outside their property. He had responded and supplied information about how this could be pursued via the District Council. He would also ascertain whether any further assistance could be provided by (for example) obtaining and erecting appropriate notices in the area.

### (c) Ombersley Memorial Hall Planning Application

The Clerk reported that he had received notification that this application had been approved. Discussions would be needed with the Hall Committee concerning the progression of the application and in particular the use of the funds currently held by the Parish Council on the Hall's behalf.

Alongside this, the Parish Council had been asked to write a letter of support which the Hall Committee could include in a Lottery Funding application they were currently looking to submit. It was agreed that the Clerk should forward a suitable letter of support.

### (d) Clean, Green and Safe Places Parish Event – 15<sup>th</sup> September 2016

The Parish Council had been invited to send two delegates to this event. Having circulated the details, the Clerk had received expressions of interest from Cllr Mrs S Collier, Cllr Mrs J Goodman and Cllr C McKenzie-Rowan.

On being put to the meeting, the Parish Council agreed that Cllr Mrs Collier and Cllr Mrs Goodman be nominated as the Parish Council's representatives. The Clerk was also asked to enquire as to whether a third place could be made available for Cllr McKenzie-Rowan.

#### 100/16 Update on meeting with Ombersley Conservation Trust.

Cllr Best updated the Parish Council on a meeting he and the Clerk had attended with John Yelland who was one of the Ombersley Conservation Trust Trustees.

In summary, the Trust appeared committed to supporting a number of enhancement projects in the village. This included:-

- Maintenance of the Ombersley roundabout
- Improvement and development of the Weighbridge site (including electrical supply to the Weighbridge Hut and annual provision of a Christmas Tree)
- Development of the area around the Parish Noticeboard and Telephone Box (including low level lighting in the noticeboard area and reconnection of the line to the telephone box as previously discussed by the Parish council)
- Welcome signs at the entrance to the village.

Although extremely supportive, the Trust would require detailed and costed proposals to be submitted to them for consideration. Cllr Best and the Clerk would undertake further work to develop appropriate proposals for consideration by the Parish Council and Conservation Trust.

#### 101/16 Work of the Project Group

The Parish Council agreed that a Projects Working Group be established to bring forward suggestions for the development of the Ombersley Play Area.

Details of the Terms of Reference and Membership were discussed and recorded under Minute No 95/16 above.

#### 102/16 Finance and Authorisation of Accounts

##### (a) Requests for Payment

No further requests for payment had been received prior to the meeting

##### (b) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk had produced an updated schedule of income and expenditure which was circulated to Councillors.

Income totalling £707.58 had been received.

Cheques totalling £2,891.76 had been paid since the last meeting.

Cheques totalling £2,066.18 needed to be paid.

It was moved by Cllr Best and seconded by Cllr Arnold that the transactions listed in the revised schedule and included as Appendix 2 to these Minutes be approved. All Councillors agreed.

##### (c) Bank Mandates – Authority from the Parish Council to amend existing Mandates

It was moved by Cllr Best and seconded by Cllr Arnold that the current mandates for the Parish Council's Main Account and Reserve Account be changed in the following terms:-

- Bob Kendrick and Lauren Moyse be removed from the list of signatories
- Cllr F Cody, Cllr Mrs J Goodman, Cllr D Ingram and Cllr Mrs B Serrell be added as signatories for both Parish Council's Bank Accounts.

On being put to the meeting, this was agreed.

(d) Any other Financial Matters

The Parish Council confirmed that in the event that urgent payments needed to be made before the next meeting the Clerk be authorised to consult with the Chairman of the Finance Committee to deal with these. If necessary, the consent of all members of the Finance Committee would be sought.

103/16 Highways Matters

The following Highway related issues were raised:-

- Closure of Northampton Lane

This matter was still ongoing although an early resolution was being sought.

104/16 Councillors' Reports

Cllr Best reported that he had circulated a copy of the menu for The Cross Keys to Cllr Mrs Serrell who would now make arrangements for the annual parish meal.

He also reported that the weeds and the litter bin around the noticeboard area needed attention. He had also repaired the public noticeboard.

As previously reported to the Council, he had previously sought quotes for the installation of an electricity supply to the Weighbridge Hut. Although this would eventually become part of the wider initiatives for discussion with the Conservation Trust he felt that the Parish Council should agree the quote so that arrangements could be made. Details of the quotes received from Western Power Distribution were circulated. It was moved and seconded that the quote be accepted and that Cllr Best be authorised to progress the matter in conjunction with the Clerk. All Councillors agreed.

As he could not be present at the meeting, the Clerk provided the following updates from Cllr P Reynolds:-

- Public Paths. We are mostly clearing overgrown paths as reported by the public. The pavement alongside the A4133 Ombersley to Holt is getting increasingly worse. I have logged this with the Highways Agency and, whilst, a certain amount of hedging has been cut back the pavement remains dangerously narrow.
- Ombersley Walk Group. The July circular ramble towards the river at Mutton Hall attracted 38 walkers plus dogs. The refreshments produced a surplus of £40 which has been donated to the Ombersley Memorial Hall Charity. The next quarterly circular walk is scheduled for 10th September and will follow footpaths and bridleways down to Hadley.
- Millhampton Woods. The new Area Site Manager, Stephen Reynolds, was appointed 1st July. I am meeting him on Tuesday 2nd August to discuss a maintenance and management plan.
- Alzheimer's Society. We are organising a short walk with a group of around 20 on Thursday 4th August. It starts and finishes at Ombersley Memorial Hall where we will provide refreshments afterwards. This is a new activity for the society.
- Ombersley Play Area. I've exchanged notes with Andrea Crowther who has updated me on some of the views she has received. I've been canvassing local parents and am building up a business case for a new play area. I need to open the discussion up to a wider audience.

Cllr Cody reported on work he was currently undertaking with the Alzheimer's Society who were based in the village. In pursuit of this he wished to ask the Parish Council to sign up as a member of the Dementia Action Alliance by taking three simple actions that would make it more dementia friendly. These actions would then form the Parish Council's action plan.

The Parish Council had already agreed that this matter be included on the agenda as a substantive item of business and be discussed at this meeting.

His suggestion for two of the possible actions were:-

1. Become Dementia Friends.
2. Use Website and noticeboards to raise awareness of information and support available locally.

Should it agree to sign up, the Parish Council could discuss what else it felt it could do to become more Dementia Friendly.

On being put to the meeting, Councillors were content that the Parish Council should sign up with a statement of intent and that Cllr Cody be authorised to continue to develop the Parish Council's Action Plan in consultation with Parish Councillors and the Alzheimer's Society.

#### 105/16 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

#### 106/16 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 20<sup>th</sup> September 2016 at Sytchampton Village Hall at 7.30pm.

The meeting ended at 9.15pm

..... CHAIRMAN.

## Responses to Planning Applications on behalf of the Parish Council

W/16/01238/PN: Acton Fields, Acton Lane, Ombersley DY13 9TE

Proposed change of use and conversion of former Agricultural equipment store to office accommodation.

W/16/01490/PP: 22, Longheadland, Ombersley, WR9 0JB

Proposed removal of conservatory and erection of single storey extension to the side of the house to create a kitchen/dining/family room and new utility room

W/16/01455/PP and W/16/01491/LB: The Fruitlands, Lineholt Lane, Uphampton, WR9 0JP

Replacement of roof finish following structural repairs to existing listed residential building. Replacement of existing timber dormer window. Reinstatement of chimney tops as existing following careful removal.

W/16/01486/PP: Bugle Gate Cottage, Lincomb Lane, Lincomb, DY13 9RF

Retrospective application for the construction of a rear boiler room and chimney. Proposed raising of boiler room roof.

W/16/01459/PP: 3, Hutsbridge Cottages, Main Road, Ombersley, WR9 0EL

Single and two storey extensions to existing cottage

W/16/01615/PP: Damson Cottage, Halfway Lane, Dunhampton, DY13 9SW

Proposed rear extension.

## Details of decision Notices received from Wychavon District Council

W/16/01118/PP: Hillside Cottage, Boreley Lane, Ombersley WR9 0HS

Proposed rear extension and associated internal alterations **APPROVED**

W/16/01211/PN: Land at The Cottage, Comhampton Lane, Dunhampton

Demolition of existing Pool House and construction of new dwelling and detached garage.

Variation of condition 3 of planning permission W/15/02766/PN to allow alterations to window and door layout and addition of porch **APPROVED**

W/16/01052/PP and W/16/01053/LB: Canada House, Main road, Ombersley WR9 0EP

Replacement garage. **APPROVED**

W/16/01240/LUE: Dunroamin, Dough Bank, Ombersley, WR9 0HN

Lawful Development Certificate existing for use of property as independent dwellinghouse (Class C3) **APPROVED**

W/16/00114/RM: Bristol House, Main Road, Ombersley, WR9 0DS

Submission of reserved matters (appearance, landscaping, layout and scale) pursuant to planning permission W/15/0100/OU **REFUSED**

W/16/01355/PP: 2, Hill Farm, Doverdale, WR9 0QA

Two storey extension to enlarge bedroom space at first floor and kitchen/living space at ground floor. **APPROVED**

W/16/01289/PP: Hadley Cross House, Haye Lane, Ombersley, WR9 0EJ  
Rear ground floor only – kitchen and family room extension. **APPROVED**

W/16/01170/PN: Ombersley Memorial Hall, Sandys Road, Ombersley, WR9 0DY  
Single storey extension, together with first floor extension including the installation of a dormer window and two roof lights. **APPROVED.**

## Appendix 2

### FINANCE and AUTHORISATION OF ACCOUNTS

#### a. Income Received:

Holt Fleet Convenience Stores	£235.08	Rural Rate Relief
St Mary's Church PCC	£50.00	Donation
Fruiterers Arms	£422.50	Rural Rate Relief (not yet at Bank)
	<b>£707.58</b>	

#### b. Cheques paid since the last meeting

Fasthosts	Ombersley.net Domain Hosting – re-imburement	£70.19	01910
Wychavon DC	Rural Rate Relief – Checketts	£741.13	01911
Wychavon DC	Rural Rate Relief – Old School House Garage	£226.76	01912
Wychavon DC	Rural Rate Relief – Ombersley Bakery	£111.83	01913
Wychavon DC	Rural Rate Relief – Ombersley Dental Practice	£269.23	01914
Roy Murphy	Fasthosts Domain Renewal – ODPC	£87.11	01915
J Jordan	Back Pay – Clerk's Pay increase	£133.35	01916
Wychavon DC	Rural Rate Relief – Holt Fleet Convenience Stores	£236.08	01917
J Jordan	Clerk's salary – June 2016	£433.33	SO
VOID CHEQUE			01918
David Miles	Lengthsman, Gardening, VAS	£582.75	01919
		<b>£2,891.76</b>	

#### c. Invoices Received for Payment (to date)

Greenbarnes Ltd	St Andrew's Church Noticeboard	£1,570.86
Old School House Garage	Church Mower Account – June 2016	£35.82
Wychavon District Council	Rural Rate Relief – Fruiterers Arms	£423.50
CPRE	Annual Membership	£36.00
		<b>£2,066.18</b>