

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 19th JUNE 2018 AT 7.30PM.
AT SYTCHAMPTON VILLAGE HALL

Present: Cllrs Mrs J Goodman (Chairman), W T Arnold, M Best, F Cody, Mrs S Collier, D Ingram, P Reynolds, R Reynolds, J Ringe and C J Welch (10)

In Attendance: Cllr P Tomlinson (County and District Councillor)

Public Question Time

No members of the public were present.

63/18 Chairman's Announcements

None

64/18 Apologies for Absence

Apologies for absence were received from Cllrs Mrs H Barningham, C McKenzie-Rowan and Mrs Serrell.

65/18 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee and Ombersley Memorial Hall Trustee.

Cllr M Best – Member of the Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

Cllr D Ingram - Parish Council representative on Ombersley Memorial Hall Management Committee

66/18 Minutes of the Meeting held on 15th May 2018

Copies of the minutes of the meeting held on 15th May 2018 had been previously circulated to Councillors. It was moved by Cllr Best and seconded by Cllr Ingram that the minutes were an accurate record of the meeting.

All Councillors agreed and the Chairman signed the minutes.

67/18 County and District Councillor Reports.

Copies of Cllr Tomlinson's County and District Reports had been previously circulated to Councillor.

There were no matters requiring discussion and Councillors thanked Cllr Tomlinson for his reports which were received by the Council.

(At this point, 7.40pm Cllr Tomlinson left the meeting)

68/18 Planning Matters

(a) Planning Applications for consideration

The Clerk to the Council reported that a number of planning applications were currently being considered by Councillors prior to responses being made under the delegated authority procedure.

(b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk to the Council reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 1 to these minutes.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy was included in Appendix 1 to these minutes.

(d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

Cllr Best reported that a traveller family had purchased a plot of land in Cow Lane. Various earthworks were ongoing at the moment and he anticipated a planning application at some point in the future.

Cllr P Reynolds reported that he had been made aware of proposals which were being developed for a large solar farm on land in the Westwood Park/Hadley area.

The Clerk to the Council confirmed that he had not been consulted on any proposal of this nature. Further investigation would be necessary to ascertain the extent of the proposal and the impact on the Parish.

69/18 Financial Matters

(a) Report from the Finance Committee

Cllr Best reported on matters which had been discussed at the recent meeting of the Finance Committee.

The Committee had elected Cllr Best as its Chairman for the ensuing year.

(i) Report on the Financial Year to date

The Committee had received an update on Income and Expenditure up to 31st May 2018.

The Clerk to the Council had presented an update on the Insurance arrangements which had been put in place from 1st June 2018. Two policies had eventually been taken out as it had been more cost effective to insure the Weighbridge Hut separately. Even though the levels of cover remained the same this had resulted in a saving of around £500 when compared to last year's premium. The Finance Committee had agreed that the saving should be re-allocated as follows:-

£250.00 – War Memorials in the Parish
£125.00 – St Andrew's Church, Ombersley
£125.00 – St Mary's Church, Doverdale.

Finally the Committee had agreed that further investigations should be undertaken to confirm the ownership of the Weighbridge Hut as this may help reduce future years' premiums.

There were no other matters which the Committee felt needed to be addressed at this point.

(ii) New Homes Bonus

Notification had been received from Wychavon District Council of the extent of future New Homes Bonus funding which was available to the Parish Council for use against projects which met the updated New Homes Bonus criteria.

Representatives of the Parish Council had been invited to a meeting with officers at Wychavon to discuss how these funds may be accessed.

It was agreed that Cllrs Best and Cody, along with the Clerk to the Council should attend the meeting and the outcomes be fed back to Councillors. All Councillors agreed.

(iii) Grants to local Organisations – Ombersley Memorial Hall

The Committee had approved the release of the Third Party Contribution in respect of Ombersley Memorial Hall's Biffa Waste Grant application. The release of this contribution had been previously discussed with the Hall Committee and approved by the Parish Council. The contribution of £7,725.57 would be funded from the funds held by the Parish Council on the Hall's behalf.

Once the full grant had been received by the Hall it was likely that their refurbishment scheme would commence. The Parish Council still held a significant sum on the Hall's behalf and it was imperative that this funding was released in a timely manner and that value for money was received. Release of future funds would need in accordance with the Council's Financial Regulations.

It was therefore moved by Cllr Best and seconded by Cllr Ingram that no funding would be released until any request had been discussed in advance with the Parish Council. The Parish Council would also bear no responsibility for any overspend on the refurbishment project or indeed any other project which utilised funds held by the Parish Council. To ensure that requests were considered properly and in a timely manner regular meetings should be held with the Hall Committee so that progress could be considered and any emerging issues discussed. On being put to the Council this was unanimously agreed.

(iv) Rural Rate Relief Applications

The Clerk to the Council reported that two applications had been received. One application had been made by The Fruiterers Arms and the other from T H Checketts Ltd.

The Committee had agreed that both of these applications be supported and authorised the Clerk to the Council to deal with these applications.

Any further applications would be brought forward for consideration on receipt.

(b) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk to the Council reported that income totalling £19,426.50 had been received. Cheques totalling £12,132.03 had been paid since the last meeting. No Invoices needed to be paid.

It was moved by Cllr Cody and seconded by Cllr Best that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(c) Any other financial matters requiring determination.

No further matters requiring attention were raised.

70/18 Neighbourhood Development Plan

The Council received an update from Cllr Mrs Collier.

A Locality Grant of £8,180 had now been received. The Council would be eligible to apply for a further Locality Grant next year. In addition, a Grant of £10,000 had been secured from the Big Lottery Fund. As previously agreed, this grant would be used to fund a new Community website (£8,000) and the remainder would be used to offset printing and advertising costs associated with the production of the Neighbourhood Plan.

Free technical support had also been made available to the Council and this would be used to help look at Housing Needs and Demands.

The South Worcestershire Development Plan was in the process of being reviewed. It was envisaged that the Council could use the work undertaken by Wychavon District Council to help inform the Council's identification of sites for future development.

A number of questionnaires were being developed. One would be delivered and collected from every household in the Parish. The other would be aimed at businesses.

The Volunteer Groups continued to work on a number of themes and a further volunteers meeting was planned for 28th June 2018.

A coffee morning for parents was being arranged at Sytchampton School. Thought would be given to a similar event at Ombersley School.

Finally there would be a TOAD stand at the forthcoming village fete. Any Councillor who could assist with manning the stand was asked to let Cllr Mrs Collier know.

Councillors were supportive of the work being undertaken and expressed their thanks to Cllr Mrs Collier and the many volunteers for the continued commitment.

71/18 Village enhancements

Cllr Mrs Goodman informed the Parish Council that a meeting had been arranged with representatives of the Ombersley Conservation Trust and Savills (their land agents). Whilst the meeting was primarily to discuss the Neighbourhood Plan, the opportunity would be taken to discuss the previously identified village enhancement schemes with them.

She would update Councillors following this meeting.

72/18 Rural Rate Relief Applications

This item had been dealt with as part of the financial report earlier on the agenda.

73/18 Police Report

No Police Report had been received. The Clerk to the Council undertook to circulate a copy of receipt.

Cllr R Reynolds informed the Council that a new Chief Inspector – Damian Pettit had been appointed as Superintendent for South Worcestershire. The Council may wish to consider inviting Chief Inspector Pettit to a future meeting of the Parish Council.

74/18 Highways

Cllr R Reynolds reported that he had been informed that work to address the flooding in Haye Lane had been programmed for October.

Cllr Arnold raised a concern about the condition of the lane between Holt Fleet and Boreley.

75/18 Councillor's Reports

Cllr P Reynolds updated the Council on the activities being undertaken by the Play Area Action Group. Monthly activities were planned during 2018 and these were outlined.

He also confirmed that, in addition to the funds already raised, a decision would be made shortly by Fortis Living on a grant application. If successful this would increase the level of funds raised to over £8,000 which in turn would trigger a £6,000 contribution from the Ombersley Conservation

Trust. This would provide sufficient funding to replace the flooring and install a new 'centrepiece' piece of equipment.

Cllr Ringe raised the issue of bonfires in the Apple Tree Walk area. He was advised that any concerns should be forwarded to Worcestershire Regulatory Services as this could potentially constitute a nuisance.

76/18 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

77/18 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 17th July 2018 in The Narthex at St Andrew's Church, Ombersley at 7.30pm.

The meeting ended at 8.50pm

..... CHAIRMAN.

Appendix 1.

Responses to Planning Applications on behalf of the Parish Council

- (i) 18/00795/RM – Land Off Main Road, Ombersley - Application for approval of reserved matters (appearance and landscaping) reserved following grant of outline planning permission 17/02225/OU for the for the construction of 30 dwellings together with associated access, car parking and landscaping approved under 17/00766/OU without compliance with condition 14 (drawing numbers) to amend access, layout and scale.
- (ii) 18/00874/FUL – Church View, Ombersley Road, Hawford, WR3 7BF – Erection of Agricultural Barn
- (iii) 18/00913/HP – Blacksmith’s Cottage, Chatley Lane, Chatley, WR9 0AP – Erection of a single storey rear extension with internal remedial works.
- (iv) 18/00923/FUL – Land to the South of Haye Lane, Haye Lane, Ombersley – Engineering operation in order to construct new surface water drainage infrastructure and to connect to existing drainage network
- (v) 18/00907/HP – Yennings, Lineholt, Ombersley WR9 0LF – Extension of garden store
- (vi) 18/00432/FUL – Land off Winnall Lane, Lincomb, Hartlebury – Erection of bespoke polytunnel with 4 no. 1000 ltr water containers plus a parking area and track (AMENDMENT)
- (vii) 18/00876/FUL – Hunts Green Farm, Hunts Green, Ombersley, WR9 0AW – Proposed steel portal framed building end extension, open sided for access for machinery and straw
- (viii) 18/00870/FUL – Fruiterers Arms, Uphampton Lane, Ombersley, WR9 0JW – proposed change of use from agricultural land to residential land to accommodate temporary Mobile Home
- (ix) 18/00716/FUL – Owl Hill Pig Unit, Owlhill Lane, Lineholt, Ombersley, DY13 9SS – Proposed erection of two replacement agricultural educational buildings
- (x) 18/01116/HP – Pool House, Comhampton Lane, Dunhampton, Ombersley, DY13 9ST – Proposed new garage to provide storage for garden maintenance equipment (sit on mower, garden tools etc).

Details of decision Notices received from Wychavon District Council

- (i) 17/02595/FUL – Hawford Bridge Fishery, Ombersley Road, Hawford, WR3 7SE – Erection of stable block and tack room (relocation of approved stable block) and erection of field shelter **(APPROVED)**
- (ii) 18/00644/LB – Leigh House, Main Road, Ombersley, WR9 0EW – Partial reinstatement of brick wall and pier to rear of property **(APPROVED)**
- (iii) 18/00456/FUL – Uttbridge House, Woodhall Lane, Ombersley, WR9 0EQ – Three detached houses, one detached garage and associated access drive.**(REFUSED)**
- (iv) 18/00308/FUL – Land adjoining Acton Farm Stables, Acton Lane, Ombersley – Conversion of existing Stable Block to a Class C3 Dwelling House. **(REFUSED)**
- (v) 18/00259/FUL – Bristol House, Main Road, Ombersley, WR9 0DS – Demolition of outbuildings and construction of 2 No. detached bungalows. **(APPROVED)**
- (vi)

Appendix 2.

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

Mrs D Sievewright	Fund Raising Proceeds – OPAG	£ 300.00
Mrs D Sievewright	Fund Raising Proceeds – OPAG	£ 686.50
Mrs D Sievewright	Fund Raising Proceeds – OPAG	£ 120.00
Main Grants	Lottery Grant	£10,000.00
Mrs D Sievewright	Fund Raising Proceeds – OPAG	£ 140.00
Groundwork UK	Locality Grant	£ 8,180.00
		£19,426.50

b. Cheques paid since the last meeting

Universal Banners	Banners – TOAD	£59.76	2060
JTF Limited (MB)	Supplies SVH	£79.02	2061
X L Display	Noticeboard – TOAD	£82.80	2062
D Fearnley Cricket Sales	Portable scoreboard – OJCC Grant	£668.40	2063
J Jordan	Clerk's Expenses	£76.35	2064
J Jordan	Clerk's Salary – May 2018	£455.00	SO
Norris and Fisher	PC Insurance 2018/19	£1,007.83	2065
David Miles	Lengthsman, Gardening VAS – May 2018	£582.75	2066
*D J N Planning Ltd	Neighbourhood Plan	£ 908.30	2067
*Filmbank Media	PVS Licence – SVH	£ 127.00	2068
*Top Cut Mowing Services Ltd	Maintenance – St Mary's May 2018	£ 300.00	2069
*J Jordan	Clerk's Expenses – June 2016	£ 59.25	2070
Waste Services	OMH Grant – 3 rd Party Contribution	£7,725.57	2071
*Payment agreed by the Finance Committee on 14th June 2018			
		12,132.03	

c. Invoices Received for Payment (to date)

No Invoices received for payment		