

Agenda

for the Meeting of Ombersley and Doverdale Parish Council
to be held at Sytchampton Village Hall
on Tuesday, 19th March 2019 at 7.30 p.m.

PUBLIC QUESTION TIME at 7.30 p.m. - Maximum 5 minutes per person and 15 minutes in total. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration (at the discretion of the Chairman). Members of the public may attend but not take part in the Parish Council meeting.

1. Chairman's Announcements

2. Apologies for Absence – to receive apologies and approve reasons for absence.

3. Declarations of Personal and Prejudicial Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
(Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.)
- c. To declare any other Disclosable Interests in items on the agenda and their nature.
- d. Dispensations: To receive reports from the Clerk of any Dispensations granted and requests from Members for grant of a dispensation.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. To approve the Minutes from the meeting on 19th February 2019.

5. Planning Matters

- (a) To consider any planning applications referred to the Council for comment .
- (b) Responses to Planning Applications – Listed at Appendix 1.
- (c) Details of decision Notices received from Wychavon District Council – Listed at Appendix 1.
- (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

6. County and District Councillors Report – To receive the County Councillor's Report and District Councillor's report.

7. Finance Matters and Authorisation of Accounts

- (a) To approve the arrangements for undertaking the Council's Internal Audit for 2018-19
- (b) To consider requests for payment and/or re-imbusement of expenses incurred.
- (c) To receive reports of income received, cheques paid since the last meeting and consider payments to be made – Appendix 2
- (d) To update the Parish Council on any financial matters of relevance and to determine any other financial matters requiring urgent attention.

8. Parish Council Neighbourhood Plan – to report on progress to date and agree next steps. To also include any further update regarding the New Homes Bonus proposal.

9. Re-development of Parish Council Website – To agree a proposal to update the Parish Council website and to agree the costs involved.

10. Annual Parish Meeting – 16th April 2019 – to agree arrangements for the 2019 Annual Parish Meeting.

11. **Crime Reports affecting the Parish – To:-**
 - (a) receive reports of any crime or anti-social behaviour incidents and determine whether any further action is required.
 - (b) to receive any update on the work of the Neighbourhood Watch Group.
12. **Highways** – To receive reports of highways matters from Councillors, Parish Path Wardens and the Clerk and to decide on appropriate action by the Council.
13. **Councillors' Reports** - To receive any issues from Parish Councillors
(Any Items raised for decision will appear on the agenda for the next meeting.)
14. **Correspondence** – To receive the correspondence received and to determine whether any action is required.
15. **Future Meeting** Dates 2019-20 – To agree a revised date for the Parish Council meeting scheduled for May 2019
16. **Next Meeting**

The Annual Parish Meeting will be held on Tuesday 16th April 2019 in The Narthex, St Andrew's Church, Ombersley (7.30pm)

Appendix 1

Responses to Planning Applications on behalf of the Parish Council

- (i) 19/00163/HP – Doverdale Manor Farm, New Road, Doverdale, WR9 0PF – Two storey extension to existing house.
- (ii) 19/0285/HP – 1, Severn View, Holt Fleet, Ombersley, WR9 0HJ – Two storey side and single storey rear extensions. New dropped kerb access and associated parking to front
- (iii) 19/00274/FUL – Dunhampton Park, Doverdale Lane, Dunhampton, DY13 9SW – Single storey side extension to the existing staff accommodation, including office, staff room and changing room facilities
- (iv) 19/00332/HP and 19/00333/LB – The Fruitlands, Lineholt Lane, Uphampton, WR9 0JP – Extension of residential property
- (v) 19/00351/FUL – Malvern View, Lineholt, Ombersley, Droitwich Spa, WR9 0LF – Formation of stables, a private manege, field shelters and a replacement workshop/store
- (vi) 19/00428/FUL – Lyth Farm, Tall Trees, Lyth Lane, Lineholt, Ombersley, WR9 0LG – Change of use of land to extend domestic curtilage, construction of barn and annexe, together with greenhouse.
- (vii) 19/00495/HP – Harford Hill Barn, Hadley Heath, Droitwich Spa, WR9 0AR – Proposed single storey garden room extension to east elevation of existing dwelling.

Details of decision Notices received from Wychavon District Council

- (i) 18/02317/LB – The Malt House, Church Lane, Ombersley, WR9 0ER – Rebuilding a section of the property's boundary wall. Repointing the outbuilding. Re-roofing the garden toilet **(APPROVED)**
- (ii) 19/00048/HP – 14, Longheadland, Ombersley, WR9 0JB – Proposed single and double storey rear extension **(APPROVED)**
- (iii) 18/02682/HP Proposed single storey rear extension and reroofing of the existing extension Location: 7 Acton Cottages, Acton Lane, Ombersley, DY13 9TE

Notice of Appeals Lodged with the Planning Inspectorate

- (i) ENF/17/0597A – Plot 2, The Paddocks, Comhampton Lane, Dunhampton, Ombersley – Appeal against issue of Enforcement Notice by Wychavon District Council
- (ii) 17/01668/CU – Plot 2, The Paddocks, Comhampton Lane, Ombersley – Appeal against refusal by Wychavon District Council - Application for material change of use of land for stationing of caravans for residential occupation with associated hard standing, fencing, septic tank and utility trailer (Retrospective)

Appendix 2

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

The Mason, Worcester	OPAG Donation - The Masons, Worcester	£500.00
Worcestershire CC	Lengthsman – (Oct/Nov 18)	£500.00
Cash Via Peter Reynolds	OPAG Donation - Sale of seats	£50.00
Susannah Perkins	OPAG Donation – Transfer of Monies held in Justgiving Account	£270.00
		£1,320.00

b. Cheques paid since the last meeting

J Jordan	Clerk's Salary – February 2019	£455.00	SO
David Miles	Lengthsman, Gardening, VAS – February 2019	£582.75	2133
DJN Planning Ltd	Neighbourhood Plan (including Site Appraisals)	£2908.60	2134
KSW Activities Ltd	Hire of Facilities – King's School (OJCC Grant)	604.80	2135
David Miles	Lengthsman, Gardening, VAS – February 2019	£582.75	2136
		£4,551.15	

c. Invoices Received for Payment (to date)

J Jordan	Clerk's Expenses – March 2019	£34.25
		£34.25