

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL
HELD ON TUESDAY, 20TH FEBRUARY 2018 AT 7.30PM.
IN THE NARTHEX, ST ANDREW'S CHURCH, OMBERSLEY

Present: Cllrs Mrs J Goodman (Chairman), Mrs H Barningham, M Best, F Cody, Mrs S Collier, D Ingram, C McKenzie-Rowan, R Reynolds, J Ringe, Mrs B J Serrell and C J Welch (11)

Cllr P Tomlinson (County and District Councillor) also attended until 8.20pm.

Public Question Time

No members of the public were present.

176/17 Chairman's Announcements

None

177/17 Apologies for Absence

Apologies for absence were received from Cllrs W T Arnold and P Reynolds.

178/17 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr M Best – Member of the Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

Cllr D Ingram – Parish Council representative on Ombersley Memorial Hall Management Committee.

179/17 Minutes of the Meeting held on 16th January 2018

Copies of the minutes of the meeting held on 16th January 2018 had been previously circulated to Councillors. It was moved by Cllr D Ingram and seconded by Cllr Mrs Serrell that the minutes were an accurate record of the meeting.

All Councillors agreed and the Chairman signed the minutes.

180/17 Planning Matters

(a) Planning Applications for consideration

The Clerk to the Council reminded Councillors that a planning application for 3 new dwellings in the grounds of Bristol House was currently being consulted on.

Councillors would submit their comments on this application in the usual way and the Clerk to the Council would submit the Parish Council's comments in due course.

A wider discussion ensuing about the capacity of infrastructure to cope with the increasing number of dwellings in this part of the village. It was agreed that the Clerk to the Council should contact Severn Trent to obtain a view from them on the capacity of existing sewer and surface water drainage arrangements and their ability to cope with the increasing number of dwellings being brought forward for consideration. Cllr Ringe agreed to assist with this and would also forward a point of contact to the Clerk.

(b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk to the Council reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 2.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy was included in Appendix 2 to these minutes.

(d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

The Clerk to the Council reported that he had received notification that an appeal had been lodged, appealing against the decision to refuse the planning application for a Live/Work Unit on Land off Bishops Wood Road.

Following an enquiry, the Clerk to the Council had contacted Wychavon District Council to ascertain what progress was being made in respect of the landscaping and planting scheme at Woodland View. This was now being investigated by the Enforcement Team.

181/17 County and District Councillors Reports

A copy of the County Council's Members update had been circulated to the Parish Council. Cllr Tomlinson also updated the Parish Council on the following matters:-

- VELO Birmingham – This event would no longer be taking place in Worcestershire in 2018. A significant level of objection had been expressed by Parish Councils (via CALC).
- Dough Bank - Cllr Tomlinson was due to meet Nigel Huddleston MP on 9th March 2018. One of the items for discussion was the treatment of retrospective planning applications (of which this was one). A view was also being sought from planners with the aim of highlighting any constraints they were experiencing when dealing with such applications.
- A significant level of local objection had been received in respect of a planning application to re-open a former cart track at Dough Bank. At this point, Wychavon was seeking to establish whether planning permission was necessary or not. Depending on the outcome of these enquiries, further consideration was likely to be necessary.
- Tyne Cottage – investigations were ongoing with Severn Trent and Environmental Health to attempt to ascertain the source of a smell of sewage around this property.
- Hawford Wood – Cllr Tomlinson was in discussion with the Ombersley Conservation Trust regarding the access to a property in Hawford Wood (Treetops).
- In response to a question from Councillors, Cllr Tomlinson reported that further enforcement action was ongoing at Knottsfield Nurseries.

The Council thanked Cllr Tomlinson for his reports.

At this point (8.20pm) Cllr Tomlinson left the meeting.

182/17 Parish Council Neighbourhood Plan

Cllr Mrs Collier updated the Parish Council.

Following the community consultation events, a series of emerging priorities was beginning to emerge. Cllr Collier shared these with the Parish Council.

The second of two Volunteers meetings was due to take place over the coming weekend.

Cllrs Mrs Collier and the Chairman had continued to investigate appropriate companies to work with the Parish Council to produce the formal plan. Cllr Mrs Collier provided details of the companies involved.

The Parish Council had already been informed that one of its preferred partners no longer had the capacity to take on any additional work. It was likely therefore that once discussions had been held with the potential companies and a view formed, a quick decision would be needed to avoid missing out again.

It was therefore moved by Cllr R Reynolds and seconded by Cllr Best that the Clerk to the Council be authorised, after consultation with the Chairman of the Council, Chairman of the Finance Committee and Cllr Mrs Collier to engage a preferred partner to work with the Parish Council to produce its Neighbourhood Plan. On being put to the Council, this proposal was unanimously agreed.

Finally Cllr Mrs Barningham felt that the Parish Council should extend a vote of thanks to Cllrs Mrs Collier and the Chairman of the Council for the considerable amount of work they had undertaken to date. All Councillors agreed.

183/17 Improving the Visual Amenity of the Parish

The Chairman informed Councillors that to complement the work being carried out in relation to the Neighbourhood Plan there was an opportunity to identify a series of smaller scale improvements which could be carried out in the parish.

She therefore proposed that a village walk should be organised to enable potential improvements to be identified. If the Parish Council was content with such a proposal she would happily begin to make the arrangements. The Parish Council confirmed that it was supportive of such an arrangement being put in place.

184/17 Ceramic Poppies – Development of Proposals

The Chairman reported that she proposed to publish an article in the next edition of the Church Magazine seeking views from the community as to how the ceramic poppies could be utilised in the future.

The poppies were currently stored securely but it would be useful to consider how they could be appropriately displayed so that they could be appreciated by the wider community.

185/17 Police Report

A copy of the latest police report had been circulated and was noted.

186/17 Finance and Authorisation of Accounts

(a) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk to the Council informed the Parish Council of a further addition to the schedule. This related to the reimbursement of expenses in connection with the TOAD website.

Cheques totalling £1,410.64 had been paid since the last meeting. Invoices totalling £309.84 needed to be paid.

It was moved by Cllr Best and seconded by Cllr Ingram that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(b) Any other financial matters requiring determination.

- Weighbridge Hut Electricity Supply – the Clerk to The Council reported that the current contract arrangement with Npower had expired. Currently the Council was incurring out of contract charges.

The Parish Council agreed that the Clerk to the Council and Chairman of the Finance Committee be authorised to take the necessary action to resolve this matter.

187/17 Highways Reports

The Clerk to the Council updated the Council on discussions with Worcestershire Highways regarding continual flooding on Haye Lane

Cllr Welch also reported that the ditches around Haye Farm needed attention.

188/17 Councillor's Reports

Cllr R Reynolds reminded Councillors of the discussions which were taking place in an attempt to resolve the car parking issues at Ombersley First School

In Cllr P Reynold's absence, the Clerk to the Council reminded Councillors of arrangements for the next village walk.

He also reminded Councillors of the Millhampton Wood Management Plan, details of which had been circulated to Councillors. Should any Councillor have any comments they wished to make, they should forward these to Cllr P Reynolds for incorporation in any response.

Cllr Mrs Barningham informed Councillors of two fund raising events being organised by the Ombersley Play Area Action Group. These were:-

- Welly Walk on 11th March 2018
- Wine Tasting and Quiz Evening – 23rd March 2018

Cllr Cody informed Councillors that Ombersley First School had received some National Lottery Funding to develop a Memory Garden.

Cllr Best reminded the Council that if it wished to arrange for an electricity supply to power the Christmas tree lights this year, arrangements would need to be agreed as soon as possible to enable any necessary arrangements to be put in place.

189/17 Future Meeting Dates

The Parish Council agreed that for 2018-19, it wished to continue to meet on the third Tuesday of the month (excluding August and December). The Clerk to the Council would therefore produce the 2018-19 meetings schedule on this basis.

190/17 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

191/17 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 20th March 2018 at Sytchampton Village Hall commencing at 7.30pm.

The meeting ended at 9.00pm

..... CHAIRMAN.

Appendix 1

Responses to Planning Applications on behalf of the Parish Council

- (i) 17/02612/RM – Uttbridge House, Woodhall Lane, WR9 0WQ – Reserved Matters application following outline permission W/16/01866/OU for matters relating to scale, layout, landscaping and external appearance for two dwellings
- (ii) 18/00072/FUL – Red Roof, Lyth Farm, Lyth Lane, Lineholt, Ombersley, WR9 0LG – Implementation of planning approval 17/01418/FUL for a replacement dwelling without compliance with condition 2 (approved plans) to allow amended design to include basement to dwelling and home office above garage.
- (iii) 18/00061/CLPU - The Cottage Dough Bank Ombersley Droitwich Spa WR9 0HN - Certificate of lawful use for proposed development comprising reinstatement of access drive.
- (iv) 18/00203/LB – Raymond House, Holt Fleet Road, Ombersley, WR9 0HG – Proposed roof repairs to the chimneys, lead valley gutter and gutters. Proposed re-roofing repairs to the outbuilding.
- (v) 18/00205/LB – Adelaide Lodge, Holt Fleet Road, Ombersley, WR9 0HJ – proposed re-roofing of the house slate roof and repairs to the soffit, gutters and chimney.
- (vi) 18/00204/LB – Shrubbery House, Holt Fleet Road, Ombersley, WR9 0HG - Proposed roof repairs to the chimneys, lead valley gutter and gutters.
- (vii) 18/00259/FUL – Bristol House, Main Road, Ombersley, WR9 0DS – Demolition of existing outbuildings and construction of 3no. detached outbuildings
- (viii) 17/02202/FUL – 6, Coneygree Villa, Droitwich Road, Ombersley, WR9 0DR – Erection of new dwelling (amendment to planning approval W/15/00775/PN).

Details of decision Notices received from Wychavon District Council

- (i) 17/02183/HP – The Granary, Clacks Farm Lane, Boreley, Ombersley, WR9 0HX – Proposed conversion and extension of existing single storey garage/office building to provide additional residential accommodation for elderly dependant relatives – **APPROVED**
- (ii) 17/01799/FUL – Stepping Stones, Hadley Lane, Hadley, Droitwich Spa WR9 0AX – Replacement dwelling – **APPROVED**
- (iii) 17/02266/FUL – Land Rear of Ivy Cottage, Racks Lane, Ombersley – Proposed two 4 bed detached dwellings to the rear of Ivy Cottage and minor modifications to existing dwellings Northside and The Cottage plus increased rear gardens– **APPROVED**
- (iv) 17/01311/CU – Land south of, Ox Orchard, Powers Lane, Ombersley – Implementation of planning permission W/15/02125/CU (Appeal ref: APP/H1840/W/16/3154453) for change of use of site to residential caravan site for one gypsy family including laying of hardstanding, erection of amenity building and improvement of access, without compliance with conditions 2, 3 and 6 to allow siting of an additional caravan for occupation by applicant's parents. Amended design of amenity block – **REFUSED**.
- (v) 17/02224/HP – Birds Farm, Wards Lane, Uphampton, Ombersley, WR9 0JS – Rear extension, new front porch, alterations to external fabric, alterations to boundary wall and replacement gates – **APPROVED**

Notification of Appeals against decisions by Wychavon District Council

No Notifications.

Appendix 2

FINANCE and AUTHORISATION OF ACCOUNTS

a. Income Received:

		£0.00

b. Cheques paid since the last meeting

Wigley DIY/B&M	(CW)Re-imburement for batteries and lights for Christmas Tree	£23.98	2038
O/D RBL	Donation – Remembrance Day Wreathes	£50.00	2039
Top Cut Mowing Svcs	Hedge Cutting Ombersley Memorial Hall Field	£300.00	2040
Npower	Weighbridge – Electricity (to 28.02.18)	£20.58	DD
J Jordan	Clerk's Salary – January 2018	£433.33	SO
David Miles	Lengthsman, Gardening and VAS – January 2018	£582.75	2041
		£1,410.64	

c. Invoices Received for Payment (to date)

Ombersley Memorial Hall	Room Hire Charges	£41.00
Fasthosts (JJ)	Extended Support Ombersley.net (Dec – Feb Inc)	£19.02
J Jordan	Clerk's Expenses (Nov – Feb)	£51.00
R Johns	Re-imburement of Expenses – TOAD Website	£198.82
		£309.84