

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL  
HELD ON TUESDAY, 20<sup>th</sup> NOVEMBER 2018 AT 7.30PM.  
AT SYTCHAMPTON VILLAGE HALL

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Present: Cllrs Mrs J Goodman (Chairman), W T Arnold, Mrs H Barningham, M Best, F Cody, D Ingram, P Reynolds, R Reynolds, J Ringe, Mrs B Serrell and C Welch (11).

Cllr Peter Tomlinson (County and District Councillor) also attended.

Public Question Time

No members of the public were present.

123/18 Chairman's Announcements.

The Chairman thanked all those who had contributed to arrangements for the Remembrance Day Parade and Services at St Andrews and St Marys. She also paid tribute to all those who had worked tirelessly on the WW1 Project. This had culminated in the village hall event and wedding field '100' photograph.

124/18 Apologies for Absence

An apology for absence was received from Cllrs Mrs S Collier.

125/18 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee and Ombersley Memorial Hall Trustee.

Cllr M Best – Member of the Sytchampton Village Hall Management Committee.

Cllr F Cody – Parish Council representative on Sytchampton Village Hall Management Committee.

Cllr D Ingram - Parish Council representative on Ombersley Memorial Hall Management Committee

126/18 Minutes of the Meeting held on 16<sup>th</sup> October 2018

Copies of the minutes of the meeting held on 16<sup>th</sup> October 2018 had been previously circulated to Councillors. It was moved by Cllr Mrs Serrell and seconded by Cllr Cody that the minutes were an accurate record of the meeting. All Councillors agreed and the Chairman signed the minutes.

127/18 Planning Matters

(a) Planning Applications for consideration

The Clerk to the Council reported that a number of planning applications were currently being considered by Councillors prior to responses being made under the delegated authority procedure.

(b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk to the Council reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These were listed at Appendix 1 to these minutes.

(c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting had also been circulated. These were included in Appendix 1 to these minutes.

- (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

A number of updates were provided as part of the District Councillor's Report considered at item 128/18. No other matters were raised.

#### 128/18 County and District Councillor Reports.

Cllr Tomlinson presented his reports. He made further reference to the recent Planning Appeal Decision in respect of Plot 1, The Paddocks, Comhampton. A further Planning Appeal had been lodged in respect of Plot 2. He would forward details to the Clerk to the Council.

He also reported that a decision in respect of the appeals at Dough Bank was due to be announced soon.

Other matters referred to were the County Council Budget shortfall and the programme of voluntary redundancies aimed at addressing some of the shortfall. He also spoke about the work the Health Overview and Scrutiny Panel were looking to do in respect of A and E Targets. He would also be discussing the County Council's general financial position with Nigel Huddleston MP.

*(At this point 7.55pm Cllr Tomlinson left the meeting).*

#### 129/18 Neighbourhood Development Plan

Although unable to attend the meeting, Cllr Mrs Collier had prepared an update which was presented by the Chairman.

The following key points were raised:

- The household survey return date had now passed and the return rate was extremely pleasing as the percentage of responses returned was the highest achieved by any local council. Work would now start to analyse the responses.
- Public meetings would be arranged for February (likely to be 9<sup>th</sup> February at Sytchampton Village Hall and 16<sup>th</sup> February at Ombersley Memorial Hall) to begin to disseminate the results and report on the next steps.
- Work on the Design Statement was continuing
- Discussions were ongoing with the Volunteer Group to move the development of a Community website forward. The volunteers were working with Rick Johns to develop the website. It was hoped that a prototype of the new website would be available at the forthcoming coffee mornings. Specific developmental work to ensure that the website included everything needed would continue. Whilst it was hoped that this could be launched in June 2019 the website, the work would not be rushed as it was important to get this right. All work in this regard would be funded by the Lottery Grant which was awarded for this scheme.

The Parish Council confirmed that it was content with the work being undertaken by the Volunteer Groups. Councillors further confirmed that they were content with the arrangements being put in place to develop the Community website.

#### 130/18 Street Naming – The Racks, Main Road, Ombersley

The Parish Council had been contacted by Wychavon District Council seeking its views on the naming of the street in The Racks Development.

Copies of the request, along with relevant guidance had been forwarded to Councillors previously so that they could give the matter some thought before the meeting.

Some Councillors had sought the views of local residents and organisations and a number of broad themes had emerged. This included The Sandys Family, Ombersley's horticultural heritage (including gardening) and the continuation of the Memorial Ground theme.

Following further discussion the Council concluded that its preference would be to recognise the many connections with the Sandys Family. Specific suggestions were Lord Hill Gardens, Lord Sandys Gardens and Richard Sandys Gardens.

Lord Arthur Hill (2nd Baron Sandys) was ADC to the Duke of Wellington at the battle of Waterloo and was featured in a number of contemporary images with the Duke. He was also buried in St Andrews Church. The Council agreed that Lord Hill Gardens was an appropriate suggestion for consideration. Additionally, whilst there were already street names carrying the name 'Sandys' the Council agreed that Lord Sandys Gardens and Richard Sandys Gardens should also be considered.

It was moved by Cllr R Reynolds and seconded by Cllr Welch that the 3 suggestions brought forward should be put to the Council. On being put to the vote it was agreed that Lord Hill Gardens (8 votes) was the Council's preferred choice.

The adoption of the street name Lord Hill Gardens was therefore duly agreed and the Clerk to the Council was asked to notify the District Council and local District Council of the Council's preference.

### 131/18 Village Enhancements

The Chairman updated the Council on developments.

Suggestions for Villages Enhancement Schemes were continuing to be collated by the Volunteer Groups. Work was continuing to refine appropriate schemes and indicative costings. It was hoped that this work would be completed shortly and a composite bid would be forwarded to the Ombersley Conservation Trust for their consideration. An early meeting with the Conservation Trust would also be sought.

### 132/18 Christmas Tree on Weighbridge Gardens

Cllr Welch reported on developments.

A Christmas Tree had been ordered and this would be delivered and planted shortly. Cllr Best confirmed that arrangements were in place to dig the trench to house the electricity cabling and connect the electricity supply to the Weighbridge Hut.

The Tree came with a guarantee and a maintenance regime would need to be agreed. This would be the subject of further detailed consideration.

The Council agreed that Cllr Welch be authorised to procure appropriate lights to decorate the Tree.

Finally, the Chairman would contact St Andrew's Church to confirm whether or not they had any views on a 'light switch on event'.

### 133/18 Financial Matters

#### (a) Payments to be made in respect of the Jubilee Room Extension

Prior to the meeting the Clerk to the Council had sought confirmation of the payments the Parish Council would be asked to make from the funds held on behalf of the Memorial Hall. Confirmation had been received from Iain Freeman that payments as follows would be required:-

HF Contract Furniture Ltd - £18,085.00 (exc VAT) payable by 7<sup>th</sup> December 2018  
D Gilder Electrician - £1,850.00 (exc VAT) payable by 28<sup>th</sup> December 2018

It was moved by Cllr Best and seconded by Cllr Cody that on receipt, the Clerk to the Council be authorised to settle these invoices from the funds held on the Hall's behalf. Further, as Cllr Arnold was a trustee and Member of the Hall Committee, the cheques should be signed by Cllr Best and the Clerk to the Council. All Councillors agreed.

(b) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk to the Council reported that income totalling £1,553.22 had been received. Cheques totalling £3,272.37 had been paid since the last meeting. Invoices totalling £92.00 needed to be paid.

It was moved by Cllr Ingram and seconded by Cllr Cody that the transactions listed in the schedule and included at Appendix 2 to these minutes be approved. All Councillors agreed.

(c) Any other financial matters requiring determination.

Cllr Best reported that he was currently compiling some invoices covering remedial work carried out at Sytchampton Village Hall. He would pass these to the Clerk to the Council in due course.

134/18 Parish Council Archives

At the last meeting, it had been suggested that a project be undertaken which aimed to collate and document Parish Council archives and working documents and arrange safe storage of these documents.

Cllr Cody was happy to lead this work and in preparation for a more detailed discussion at future Parish Council meetings he would email Councillors to gather thoughts. Cllrs Collier and Welch were happy to participate in this project.

135/18 Police Report

A very brief Police Report had been received. The Parish Council was disappointed that recent reports did not include any updates on previously reported incidents

136/18 Highways

Cllr R Reynolds reported that the scheme to remedy the drainage issues on Haye Lane had been completed and appeared to be working. The Clerk to the Council would pass on the Council's thanks to Worcestershire Highways.

Cllr Arnold reported that there was an issue with an Inspection Cover on A4133 outside the Holt Fleet Convenience Store. The Clerk to the Council would report this.

137/18 Councillor's Reports

The Chairman reminded Councillors that an informal meeting had been arranged for 11<sup>th</sup> December 2018 (7.30pm at Sytchampton Village Hall). This would provide an informal opportunity for Councillors to hear from Tim Hopkins about his plans for Ombersley Court.

Cllr P Reynolds informed the Council that the Play Area Action Group had recently applied for a grant and had been asked by the grant funding organisation to investigate the possibility of securing S.106 funding. The Clerk to the Council reminded the Council that agreements were already in place to allocate S.106 funding arising from The Racks development. This included a contribution to the Ombersley Memorial Hall to be used on enhancing the Memorial Hall Playing Field.

The Council advised that Cllr P Reynolds would need to discuss this with the Hall Committee. The Clerk to the council would, however, send Cllr P Reynolds at copy of the agreement.

Cllr Mrs Barningham referred to the frequency of Clay Pigeon Shoots at Park Farm.

Cllr Ringe reported that there had been some reduction in the frequency of bonfires in the vicinity of Apple Tree Walk. He would continue to monitor this and would raise the matter again if the situation deteriorated.

The Clerk to the Council reported that he had received an email from a concerned resident about the management of Knight's Grove, Hadley. He would forward this to the Ombersley Conservation Trust for comment before responding.

138/18 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

139/18 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 15<sup>th</sup> January 2019 2018 at Sytchampton Village Hall.

The meeting ended at 9.15pm

..... CHAIRMAN.

## Appendix 1.

### Responses to Planning Applications on behalf of the Parish Council

- (i) 18/02018/CU – Ombersley Bakery, Main Road, Ombersley – Proposed parking to Radnor House. Demolition of existing garage and extension to former bakery to create a new dwelling as approved under 17/02190/CU without compliance with condition 2 to allow minor alterations to the design of the proposal.
- (ii) 18/02021/HP – The Hawthornes, Oldfield Lane, Ombersley – Proposed ground floor extension
- (iii) 18/02135/S106 – Chatley House, Ombersley Road, Worcester – Application under section 106A of the Town and Country Planning Act 1990 to modify the requirements relating to the legal agreement dated 13/12/2012 associated with planning permission reference number W/12/02423/CU
- (iv) 18/02086/HP – Baytree Cottage, Uphampton, Ombersley, WR9 0JS – Proposed car parking bay
- (v) 18/01828/FUL – Cross Cottage, Holt Fleet Lane, Holt Fleet – Amendment of scheme description to Construction of two live/work units with garaging.
- (vi) 18/01828/FUL – Cross Cottage, Holt Fleet Lane, Holt Fleet – Reserved Matters application following Outline Permission 17/00674/OUT for matters relating to the scale, layout, external appearance and landscaping for two live/work units. Variation of condition 6 of 17/02023/RM to vary the list of approved drawings.
- (vii) 18/02283/HP – Tattle Cottage, Lineholt, Ombersley, WR9 0LF – Proposed Side Extension
- (viii) 18/02265/FUL – 1, The Paddocks, Comhampton Lane, Dunhampton, Ombersley, DY13 9ST – Change of Use of land to extend existing traveller site for a further pitch, including construction of utility block.

### Details of decision Notices received from Wychavon District Council

- (i) 18/01632/LB – Eden Court, Lineholt Lane, Ombersley, WR9 0LL – Replacement of windows and doors to exact sizes of existing units – **APPROVED**.
- (ii) 18/01736/HP – Castle View, Dough Bank, Ombersley, WR9 0HN – Proposed two storey rear extension - **APPROVED**
- (iii) 18/00673/CU – Owl Hill Farm, Comhampton Lane, Dunhampton, Ombersley, DY13 9ST – Conversion of barn to dwelling to include erection of a single storey garage building in part former paddock area, relocation of proposed new vehicular access and basement addition to barn conversion (amendments to planning permission ref: 15/03145. – **APPROVED**.
- (iv) 18/01733/FUL – The Briars, Main Road, Ombersley, WR9 0DS – New dwelling to the rear of The Briars – **APPROVED**
- (v) 18/01760/HP - The Cresswells, Main road, Ombersley, WR9 0DS – Various alterations to Grade 2 property, including: Replacing Step to Rear Extension, New Staircase to First Floor, New Covered Patio – **APPROVED**
- (vi) 18/01761/LB - The Cresswells, Main road, Ombersley, WR9 0DS – Various alterations to Grade 2 property, including: Replacing Step to Rear Extension, New Staircase to First Floor, New Covered Patio – **APPROVED**
- (vii) 18/01642/FUL – Bristol House, Main Road, Ombersley, WR9 0DS – Demolition of existing outbuildings and construction of 2 no. detached bungalows and garage – **APPROVED**
- (viii) 18/01685/LB – Woodfield Cedars, Northampton Lane, Ombersley, WR9 0LJ – Remove 2.5m of dividing wall between kitchen and dining room – **APPROVED**
- (ix) 18/01724/FUL – The Tithe Barn, Ombersley Road, Worcester, WR3 7SG – Change of use to garden and the erection of cart shed and log store – **APPROVED**
- (x) 18/01862/HP – Baytree Cottage, Comhampton Lane, Dunhampton, DY13 9ST – Two storey front extension – **APPROVED**
- (xi) 18/00381/CU – Far Field, Boreley Lane, Lineholt, Ombersley, WR9 0HU - Alterations and change of use of part of existing outbuilding into ancillary residential accommodation with retention of existing double garage spaces as storage only as approved under W/06/00869/CU not in accordance with condition 3 to allow the ancillary residential accommodation to be occupied by staff employed in connection with the main residence, as well as ancillary use to the main dwelling – **APPROVED**

## **Notification of Appeals lodged with the Planning Inspectorate**

- (i) The Meadows, 5 Acton Court, Acton Lane, Ombersley DY13 9TF – Alterations to fenestration.

## Appendix 2.

### FINANCE and AUTHORISATION OF ACCOUNTS

#### a. Income Received:

D Sievwright	Income – OPAG	£180.00
D Sievwright	Income – OPAG	£120.00
D Sievwright	Income – OPAG	£580.00
D Sievwright	Income – OPAG	£317.00
D Sievwright	Income – OPAG	£106.22
Worcs CC	Lengthsman – July 2018	£250.00
		<b>£1,553.22</b>

#### b. Cheques paid since the last meeting

P Reynolds	OPAG re-imbusement	£115.62	2107
J Jordan	Clerk's salary – October 2018	£455.00	SO
Droitwich Spa Neighbourhood Watch Assn	Neighbourhood Watch signs	£60.00	2108
David Miles	Lengthsman, Gardening and VAS	£582.75	2109
Top Cut Mowing	St Mary's Church Mowing etc – Oct 2018	£294.00	2110
Ombersley Memorial Hall	Room Hire (TOAD)	£15.00	2111
Glassier Windows Ltd	SVH Fire Door – Balance	£1,700.00	2112
Ombersley and Doverdale RBL	Poppy Wreathes	£50.00	2113
		<b>£3,272.37</b>	

#### c. Invoices Received for Payment (to date)

J Jordan	Clerk's expenses	£92.00
		<b>£92.00</b>