

MINUTES OF OMBERSLEY AND DOVERDALE PARISH COUNCIL  
HELD ON TUESDAY, 20<sup>th</sup> SEPTEMBER 2016 AT 7.30 P.M.  
AT SYTCHAMPTON VILLAGE HALL

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Present: Cllrs: D Ingram (Chairman), W T Arnold, Mrs H Barningham, M Best, F Cody, Mrs S Collier, Mrs J Goodman, P Reynolds, R Reynolds, Mrs B J Serrell and C Welch. (11)

107/16 Chairman's Announcements

The Chairman reported that the village fete had been a success, raising in the region of £6,500. He thanked everyone who had contributed.

108/16 Apologies for Absence

Apologies for absence were received from Cllrs C McKenzie-Rowan and Mrs J Mitchell.

109/16 Declarations of Personal and Prejudicial Interest

The following interests were declared:-

Cllr W T Arnold – Member of Ombersley Memorial Hall Management Committee.  
Cllr M Best – Member of Sytchampton Village Hall Management Committee.  
Cllr F Cody – Member of Sytchampton Village Hall Management Committee.  
Cllr C Welch - Member of Ombersley Memorial Hall Management Committee.

Public Question Time

One member of the public was present.

Mr R Richardson took the opportunity to share with the Parish Council his concerns over the delays in re-opening Northampton Lane following its closure some 9 months ago.

He had been in correspondence with the County Council on this matter. He had also attended a full meeting of the County Council to outline his concerns.

He was also concerned about the state of the drains on Northampton Lane and graffiti on some of the road signs. He was due to have a further meeting next week with Peter Hunter-Miller from the County Council. He would keep the Parish Council informed of progress.

The Parish Council were sympathetic to, and supportive of, the points he had raised. They would continue to pursue the matter with the County Council via County Councillor Tomlinson.

He also reported that arrangements were being made for this years' Trafalgar Dinner which would be held on 21<sup>st</sup> October 2016.

Finally he was planning to plant a tree in honour of the late Maurice Broomfield.

The Chairman thanked Mr Richardson for attending the meeting and for his ongoing efforts in relation to issues affecting Northampton Lane.

110/16 Minutes of the Meeting held on 19<sup>th</sup> July 2016

The Minutes of the meeting held on 19<sup>th</sup> July 2016 had been previously circulated. Councillors agreed that the minutes were an accurate record of the meeting. The Chairman signed the minutes.

## 111/16 Parish Council Nominations – Lloyds Education Foundation.

The Clerk reported that the term of office for the Parish Council's existing 5 nominations expired on 30<sup>th</sup> September 2016. The Parish Council was therefore required to appoint nominations to serve for a further 3 year period.

The Clerk further reported that he had contacted the existing 5 representatives who had all confirmed that they were willing to serve for a further period should this be the Parish Council's wish.

It was therefore moved by Cllr Mrs Serrell and seconded by Cllr Mrs Goodman that the following be re-appointed to the Lloyds Education Foundation for a further 3 year period, expiring on 30<sup>th</sup> September 2019:-

- Cllr Mrs Heather Barningham,
- Mrs Elaine Bell,
- Cllr Mrs Susan Collier,
- Mr John Silvester, and
- Mr Tony Checketts

## 112/16 Planning Matters

### (a) Comments on Planning Applications - Planning Ref W/15/03242/PN - Land to rear of Oldfield House, Main Road, Ombersley

The Parish Council concluded that it had a number of concerns as follows:-

- it was difficult to establish from the plans available the precise location and its proximity to the village. However, relying on local knowledge the Parish Council believed that the application was outside the village settlement boundary. As such the Parish Council would question whether further development in this area was sustainable.
- based on local knowledge there was a concern that the lane which would be used to access the development (Back Lane) had a tendency to flood during extremely wet weather and may not be appropriate for use as an access point.

The major concern, however, was one of precedent. Although the Parish Council accepted that each application must be considered on its merit, it was concerned that approval of this application may result in a number of the properties bordering Back Lane applying for similar permissions. Should this happen, there would be an unacceptable impact on Back Lane and access to the A449 (via Northampton Lane).

### (b) Responses to Planning Applications made on behalf of the Parish Council (Delegated Authority)

The Clerk reported that he had responded to a number of applications on the Parish Council's behalf under the delegated authority procedure. These are listed at Appendix 1.

### (c) Details of decision Notices received from Wychavon District Council

A list of decision notices received since the last meeting was also circulated. A copy is included in Appendix 1 to these minutes.

### (d) Consideration of any other 'planning' matters received by the Council prior to the commencement of the meeting.

The Clerk reported that he had received notification that appeals had been lodged in respect of the applications at Land off Mount Pleasant (Pask Farm) and Bristol House.

Further, the planning application at The Paddocks, Comhampton Lane would be considered by Wychavon's Planning Committee on 22<sup>nd</sup> September 2016. District Councillor Tomlinson would speak against this application at Committee.

#### 113/16 County Councillor's Report.

Copies of Cllr Tomlinson's District Councillor report had been previously circulated. No further comments were forthcoming and Councillors received the report.

#### 114/16 District Councillor's Report.

Copies of Cllr Tomlinson's District Councillor report had been inadvertently omitted from the file of papers for the meeting. The Clerk highlighted the main points. Any issues requiring the Parish Council's attention had already been included on the agenda. For completeness, the Clerk would forward a copy of the report to all councillors.

#### 115/16 Police Report

A copy of the Police Report was circulated.

The Parish Council noted the reduction in the level of crimes reported. It also appreciated the fact that some updates were now being provided.

The report also provided feedback on the Mobile Station visit to the Memorial Hall earlier in the month. Attendance had not been as high as hoped and a further visit was planned for Saturday 30<sup>th</sup> November 2016. In response to a comment from the Parish Council the Clerk would speak to the Safer Neighbourhood Team and suggest that a location in the centre of the village (such as Checkett's car park) may provide a more visible presence.

#### 116/16 Clerk's Report and Updates

##### (a) Neighbourhood Planning

The Clerk and Cllr Mrs Susan Collier provided an update following a meeting they had held with Andrew Ford at Wychavon. Although not a matter which needed to be dealt with immediately both confirmed that the Parish Council should seriously consider the development of a Neighbourhood Plan to co-incide with discussions about the next version of the South Worcestershire Development Plan.

##### (b) Development of a network of Neighbourhood Watch Schemes

Cllr Mrs Goodman updated the Parish Council on recent developments. Volunteers were still required for the Doverdale, Haye Lane and Lineholt areas. Articles had been published and she was hopeful that volunteers would come forward. Future discussions would include locations for Neighbourhood Watch signage.

##### (c) Dementia Action Alliance Action Plan

Cllr Cody reported that 6 councillors had now become Dementia Friends. Further sessions were planned with the next one scheduled for 5<sup>th</sup> October 2016. Regular updates would be circulated to councillors and displayed on the Parish Council's Noticeboard and Website.

##### (d) Venue for Future Parish Council Meetings

The Clerk reminded the Parish Council that the Memorial Hall would not be available to be booked for Parish Council meeting for the foreseeable future due to a clash with a regular booking. As a trial, the Parish Council had held its July meeting in the Jubilee Room at the Hall.

As a consensus, the Parish Council did not feel that meeting in the Jubilee Room was conducive to the effective conduct of Parish Council business. It therefore wished to explore alternatives. At

the Parish Council's request the Clerk would see if arrangements could be made for the next meeting of the Parish Council to be held in The Narthex at St Andrew's Church.

(e) Wychavon DC – Clean, Green and Safe Places Event – Feedback

Cllr Mrs Collier and Cllr Mrs Goodman provided feedback following attendance at this event. This was a particularly informative event. One of the points of interest was the undertaking of Village Health Checks. As part of the Rural Communities Programme, the Parish was high on the list of areas to be visited and arrangements were being made for visits to be undertaken in the Autumn.

(f) Development of a Relationship with Sandisfield

Thought would continue to be given as to how this relationship could be developed in the future.

(g) Wychavon DC Planning Enforcement Scrutiny Report

A copy of the Scrutiny Team's Report had been forwarded to Councillors for consideration.

It was clear from the report that a significant amount of work had been undertaken. The evidence presented was comprehensive and, for this, the Scrutiny Team should be applauded.

The report highlighted many concerns which were shared by the Parish Council. The conclusions and recommendations were clearly supported by the surveys and evidence gathered and brought forward sensible suggestions for improving the Planning Enforcement Arrangements.

The Parish Council wished to support the findings of the report and hoped that the Executive Board did likewise.

(h) Millennium Orchard

The Clerk reported on comments he had received about the trees and signage in the Millennium Orchard. It was agreed that this was a further project which the Parish Council should look at in conjunction with the Ombersley Conservation Trust.

(i) Ombersley War Memorial

The Clerk reported that he had received an email notifying the Parish Council that an application had been made for the addition of the roadside cross outside St Andrew's Churchyard to the list of Buildings of Special Architectural or Historic Interest.

He had not yet had chance to look at the email in detail but would circulate a copy so that any implications for the Parish Council could be considered.

(j) Local Government Boundary Review of Parliamentary Constituencies

A copy of the link to the Boundary Commission's consultation had previously been circulated to Councillors. It was agreed that time should be set aside at the beginning of the next meeting so that this matter could be considered fully.

117/16 Progress Report – Projects Working Group (Ombersley Play Area)

Cllr Mrs Barningham updated Councillors following the first meeting of the Working Group which had been held on 16<sup>th</sup> August 2016.

It had been agreed that further information be sought from the Memorial Hall Committee about any restrictions on the site currently occupied by the play area. A number of companies had also been approached with a brief to look at the existing play area and bring forward suggestions and costs of re-furbishing some of the equipment. Once this information has been collated the Group would be able to analyse the findings, consider the cost implications and identify possible funding

sources. A detailed proposal could then be developed and presented to the Parish Council so that it may decide how it wished to proceed.

Currently, a further meeting of the Project Group was scheduled for 28<sup>th</sup> September 2016. It was, however, agreed that this meeting should be postponed and reconvened once all the information sought had been received.

#### 118/16 Finance and Authorisation of Accounts

##### (a) Expenditure proposals at Ombersley Memorial Hall

The Clerk reported receipt of two invoices totalling £1,479 .00 (inc VAT) relating to the installation of a Hearing Loop at the Hall. The Hall Committee had asked that these invoices be paid from the funds held by the Parish Council on its behalf. The Clerk reported that a number of quotes had been sought and the Hall Committee had concluded that was the most cost effective option.

It was moved by Cllr Mrs Serrell and seconded by Cllr Cody that this invoice be settled from the funds held by the Parish Council. All Councillors agreed.

##### (b) Requests for Payment

In addition to the payments listed, the Clerk reported the addition of the following further payment requests

- Nicholson and Co – Organ Tuning at St Mary's Church
- Cllr M Best – re-imburement - Replacement Wireless microphone for PA system

The Clerk further reported that the St Andrew's Church Mower was currently undergoing repair. An invoice would be received in due course.

It was moved by Cllr Mrs Serrell and seconded by Cllr Cody that these invoices be settled on receipt. All Councillors agreed.

##### (c) Reports of Income Received, Cheques Paid and Payments to be made.

The Clerk had produced an updated schedule of income and expenditure which was circulated to Councillors.

Income totalling £925.00 had been received.  
Cheques totalling £4,874.04 had been paid since the last meeting.  
Cheques totalling £1,792.64 needed to be paid.

It was moved by Cllr Mrs Serrell and seconded by Cllr Cody that the transactions listed in the revised schedule and included as Appendix 2 to these Minutes be approved. All Councillors agreed.

##### (d) Any other Financial Matters

- Sytchampton Village Hall – Kitchen

Cllr Best updated the Parish Council on additional refurbishment works in the kitchen area at Sytchampton Village Hall. A quotation in the sum of £1,293.41 had been received from Hatts Kitchens. He believed that this quote offered value for money. It was moved by Cllr Mrs Serrell and seconded by Cllr Cody that this work should proceed and the invoice be settled from the funds held by the Parish Council. All Councillors agreed.

- Weighbridge Hut

One of the projects being considered for development in conjunction with the Ombersley Conservation Trust was the re-furbishment of the Weighbridge Hut. Cllr Best briefed the Parish Council on his thoughts.

It was clear that the Weighbridge Hut needed some remedial attention and whilst undertaking this, he felt that the opportunity could be taken to securely display some of the ceramic poppies. His proposal would include the connection of an electricity supply (the quotation from Western Power had previously been agreed by the Parish Council). The glazing needed replacement and the interior of the hut tidied. Once this had been completed arrangements could be made to create a display involving the ceramic poppies. Suitable low level lighting could also be provided.

The Parish Council was supportive of the proposal and Cllr Best was authorised, in conjunction with the Clerk, to progress the proposal. In moving the proposal forward, consideration should be given to enlisting the help of a local Design Student. Discussions regarding future funding should also be held with the Ombersley Conservation Trust.

- Ceramic Poppies

Cllr Best reported that the cost of the ceramic poppies had been met at no cost to the Parish Council. Much of the cost had been met by donations with the balance had been made good by the Major Oliver Charity. The Poppies were currently owned by the Major Oliver Charity.

The Parish Council felt that it would be appropriate for a donation to be made by them. It was therefore moved by Cllr Arnold and seconded by Cllr Cody that a donation of £500 be made from the Parish Council on behalf of the residents of the Parish. All Councillors agreed. The Parish Council also agreed that further discussions should be held to confirm the future ownership of the poppies.

- St Mary's Church – Re-wiring

Cllr Best reported that St Mary's Church, Doverdale was in need of some major re-wiring works. The Parish Council agreed that it was content to take responsibility for co-ordinating the associated funding for this scheme.

### 119/16 Highways Matters

The following Highway related issues were raised:-

- A4133 – Junction with Parsonage Lane

Cllr P Reynolds reported that the narrowing of the footpath along this section of the A4133 had been discussed with County Highways. Arrangements were in place to schedule work to resolve this.

Cllr R Reynolds reported that the collapsed drain in Haye Lane still required resolution.

### 120/16 Councillors' Reports

Cllr P Reynolds reported on the on-going discussions with the Woodland Trust regarding the future management of Millhampton Wood. He further updated the Parish Council on discussions regarding the maintenance necessary on the Westwood Bridleway.

Cllr Mrs Serrell reported that development appeared to be ongoing around Spice Fusion. The Clerk would ascertain whether any planned works were scheduled.

Cllr Mrs Barningham reported that sewage was allegedly seeping into the ditches in Hay Lane (near Hay Farm). The Clerk would investigate. He would also investigate a concern raised by Cllr R Reynolds that the Discharge of Sewage was continuing at Woodland View Fisheries.

Cllr Mrs Serrell would make arrangements for the Parish Council meal. The Parish Council confirmed that it would be happy for the meal to be held at The Cross Keys and a Monday evening would be the most suitable.

121/16 Correspondence

A list of correspondence had been circulated and was received by the Parish Council.

122/16 Next Meeting

The next meeting of the Parish Council would be held on Tuesday 18<sup>th</sup> October 2016 at 7.30pm. The venue was to be determined and the Clerk would confirm arrangements with Councillors in due course

The meeting ended at 9.55pm

..... CHAIRMAN.

## Appendix 1

### (a) Responses to Planning Applications on behalf of the Parish Council

**Case No.** [15/03242](#) **Application Type:** Non-householder planning application

**Location:** Land to rear of Oldfield House, Main Road, Ombersley

**Proposal:** Erection of dormer bungalow

**Status:** Pending Consideration

**Case No:** [16/01866](#) **Application Type:** Outline

**Location:** Uttbridge House, Woodhall Lane, Ombersley, Droitwich Spa, WR9 0EQ

**Proposal:** Outline application for the erection of two dwellings (alternative layout to 13/01763 and 13/00045)

**Status:** Pending Consideration

**Case No:** [16/01934](#) **Application Type:** Non Material Amendment

**Location:** Church View, Ombersley Road, Hawford, Worcester, WR3 7BF

**Proposal:** Non-material amendment to planning permission W/15/02757/CU to insert 2 new windows, 1 pair of timber doors and a centre brick pier to front elevation.

**Status:** Decided

**Case No:** [16/01882](#) **Application Type:** Agricultural/Forestry/PropRoad

**Location:** Red Roof, Lyth Farm, Lyth Lane, Lineholt, Ombersley, Droitwich Spa, WR9 0LG

**Proposal:** Application for prior notification of agricultural development - erection of general purpose agricultural building.

**Status:** Pending Consideration

**Case No:** [16/01516](#) **Application Type:** Householder planning

**Location:** Northwood House, Main Road, Ombersley, Droitwich Spa, WR9 0DP

**Proposal:** Single storey side extension

### (b) Details of decision Notices received from Wychavon District Council

W/16/01459/PP	3 Hutbridge Cottages Main Road Ombersley, WR9 0EL	Single and two storey extensions to existing cottage	<b>APPROVED</b>
W/16/00274/CU	Land at, Brimary House Lineholt Lane Ombersley WR9	Change of use of agricultural land and siting of three shipping containers used in association with Butchery business (Sui Generis use) retrospective	<b>APPROVED</b>
W/16/01516/PP	Northwood House, Main Road, Ombersley WR9 0DP	Single storey side extension	<b>APPROVED</b>

W/16/01174/PP W/16/01175/LB	The Yeoman House Acton Lane, Ombersley, DY13 9TF	Conversion of Double Garage and Attic Room into a Study/Home Office (Retrospective)	<b>APPROVED</b>
W/16/00273/CU	Land at, Brimary House, Lineholt Lane, Ombersley, WR9	Retrospective application for a change of use to allow fishing from an irrigation pool and for the erection of a small shower block to be used in conjunction with a caravan and camping site	<b>APPROVED</b>
W/16/01455/PP W/16/01456/LB	The Fruitlands, Lineholt Lane, Uphampton, Ombersley WR9 0JP	Replacement of roof finish following structural repairs to existing listed residential building. Replacement of existing timber dormer window. Re-instatement of chimney tops as existing following careful removal	<b>APPROVED</b>
W/16/01615/PP	Damson Cottage, Halfway Lane, Dunhampton, Stourport – on Severn DY13 9SW	Proposed rear extension	<b>APPROVED</b>
W/16/01490/PP	22, Longheadland, Ombersley, Droitwich Spa WR9 0JB	Proposed removal of conservatory and erection of single storey extension to the side of the house to create a kitchen/dining/family room and new utility room	<b>APPROVED</b>
W/16/01109/PN	The Mobile Home, Daneswood Farm, Boreley Lane, Ombersley, WR9 0HU	Construction of two-bed detached dwelling to replace static caravan	<b>REFUSED</b>
W/16/00844/LB	The Parsonage, Parsonage Lane, Ombersley Droitwich Spa WR9 0HP	Retrospective application for internal works to the property	<b>APPROVED</b>

## Appendix 2

### FINANCE and AUTHORISATION OF ACCOUNTS

#### a. Income Received:

Worcestershire CC	£850.00	Lengthsman + Roundabout
	£75.00	Donation – St Mary's (Not yet at Bank)
	<b>£925.00</b>	

#### b. Cheques paid since the last meeting

Greenbarnes Ltd	St Andrew's Church Noticeboard	£1,507.86	01918
Greenbarnes Ltd	St Andrews Church Noticeboard	£1570.86	01920
Old School House Garage	Church Mower Account – June 2016	£35.82	01921
CPRE	Annual Subscription	£36.00	01922
Wychavon DC	Rural Rate Relief – Fruiterers Arms	£423.50	01923
J Jordan	Clerk's salary – July 2016	£433.33	SO
David Miles	Lengthsman, Gardening, VAS	£582.75	01924
Old School House Garage	Church Mower Account – July 2016	£52.70	01925
Kings School Worcester Activities Ltd	Hall Hire – Ombersley Junior Cricket Club	£576.00	01926
Ombersley Memorial Hall	Hall Hire – PC	£20.00	01927
CPRE	Annual Subscription	£36.00	01928
David Miles	Maintenance of Hedge adj to Guide Hut/Play Area	£100.00	01929
J Jordan	Clerk's Salary – August 2016	£433.33	SO
David Miles	Lengthsman, Gardening, VAS – August 2016	£582.75	01930
		<b>£4,874.04</b>	

#### c. Invoices Received for Payment (to date)

Old School House Garage	Church Mower Account – August 2016	£35.24
Expression Media	Hearing Loop for OMH	£1,299.00
Expression Media	RCF Mixer amplifier	£180.00
M Best	Reimbursement – SVH Wireless Microphone	£60.00
Nicholson and Sons	Organ Tuning – St Mary's Church	£218.40
		<b>£1,792.64</b>